

COMMODITY	DESCRIPTION	BUYER
Agriculture	Plants, Nursery, Greenhouse, Christmas Trees, Garden Tools Supplies & Service also see: Chemicals	Don Moore
Alarm Systems	Equipment, Installation, Service, & Supplies also see: Electrical Systems	Ginny Bauer
Alternate Daily Cover	see: Landfill Cover	Marissa Montenegro
Ammunition	see: Law Enforcement Equipment & Supplies	Ginny Bauer
Animal	Feed, Forage, Grooming, Training	Don Moore
Appliances, Household	Dryers, Washing Machines, Stoves, Refrigerators also see: Kitchen Equipment & Supplies also see: Electric Equipment, Domestic	Don Moore
Armored Car Service		Ginny Bauer
Art Supplies		Don Moore
Auction Service		Ginny Bauer
Audio-Visual	Equipment, Supplies, Parts, & Repairs TV, VCR, Radio also see: Photographic Equipment	Don Moore
Automotive	Equipment, Supplies, Parts, & Repairs Axle, Engine, Clutch, Body, Driveline, Wheel, Tires Auto Body, Painting & Glass Repair Passenger Cars, Pick-ups, Vans; Purchase, Lease-Purchase & Rental also see: Buses Towing Heavy Equipment	Ginny Bauer
Awards	Employee Recognition Items also see: Stationery	Don Moore
Badges	see: Law Enforcement Equipment & Supplies	Ginny Bauer
Batteries	All kinds UPS	Marissa Montenegro
Blueprint	Service & Supplies Equipment	Don Moore
Boat	Purchase & Rental Motors, Parts, Repairs Marine Gear & Hardware	Ginny Bauer

COMMODITY

DESCRIPTION

BUYER

Bookbinding	see: Printing & Allied Services	Don Moore
Bridge		Ginny Bauer
Building Material	Lumber, Glass, Roofing, Cabinetry, Doors, etc. also see: Construction Materials	Ginny Bauer
Building, Portable	Modular Buildings, Leases also see: Contractors (for installed structures)	Ginny Bauer
Bus	Parts, Equipment, Tires, Repairs	Don Moore
Cameras	see: Photographic Equipment	Don Moore
Chemicals	Medical & Non-Medical Herbicides, Pesticides, Fertilizers, Water Treatment	Don Moore
Chlorination Equipment	Equipment, Parts	Marissa Montenegro
Cleaning Service	Kitchen Equipment also see: Janitorial Service Contracts	Ginny Bauer
Clothing	Outer and Inner Clothing Special Purpose Clothing: Hospital, Rainwear also see: Shoes Textiles Uniforms	Don Moore
Communication	Mobile Radios, Pagers, Telephones, & Related Electronics Remote Telemetry Equipment	Marissa Montenegro
Computer	Computer Hardware; Purchase, Rental and, Maintenance Computer Software Computer Supplies On-Line Service	Marissa Montenegro
Construction & Hwy Maint Equip	see: Heavy Equipment	Ginny Bauer
Construction Materials	Fencing, Culvert Pipe, etc. also see: Building Materials	Ginny Bauer
Contractor (Service Only Or Service That Include Materials)	Asbestos Removal, Fencing, Glazing, HVAC, Remodeling, Concrete, Electrical, Tile, Millwork, Painting, Sheet Metal, Paving, Plumbing, Welding, Roofing, Cabinet Work, etc.	Ginny Bauer
Copier	Rental, Lease or Lease/Purchase and Maintenance	Marissa Montenegro
Courier Service		Ginny Bauer

COMMODITY

DESCRIPTION

BUYER

Court Reporting		Don Moore
Dental		Don Moore
Drugs	see: Pharmaceuticals	Don Moore
Educational Supplies	see: Stationery	Don Moore
Electric Equipment, Domestic	Fans, Room Heaters & Air Conditioners, Sewing Machines, Clocks, etc. also see: Appliances, Household	Don Moore
Electrical	Equipment & Supplies Wire, Cable, Pole Line, Electrical Hardware, Transformers, Rectifiers, Converters, Batteries, Motors (not automotive), Flashlights, Lanterns, Electrical Light Fixtures, Light Bulbs, Generators, etc.	Don Moore
Electrical Systems	Signal Systems, Phone Systems, Intercoms, Public Address Systems, and , & C.C.T.V. also see: Alarm Systems	Don Moore
Electronic Systems	Equipment, Installation, Maintenance & Supplies	Ginny Bauer
Electronic		Marissa Montenegro
Elevator Equipment & Maintenance		Ginny Bauer
Engineering Equipment & Supplies	Drafting: Furniture, Instruments, Machines, Parts & Accessories, Paper, Drawing, Tracing Cross-Sections, etc. Surveying Equipment and Supplies: Hand Instruments, Levels, Compasses, Rods, etc., Transit, Levels, Plumb Bobs, Tripods, Targets etc. Blueprint Service	Ginny Bauer
Equipment Rental	also see: Heavy Equipment Lawn & Garden	Marissa Montenegro
Fax	Machines & Supplies Purchase, Rental, Maintenance	Marissa Montenegro
Film & Film Processing		Don Moore
Financing	Go To the Commodity That Is Being Financed	
Fire Equipment & Supplies	Extinguishers, Hoses, Pumps Clothing MSA Parts & Supplies Other Miscellaneous Items & Supplies	Ginny Bauer

COMMODITY

DESCRIPTION

BUYER

First Aid Supplies	also see: Medical Equipment & Supplies	Don Moore
Floor Coverings	Carpets, Rugs, Floor Tile & Linoleum	Ginny Bauer
Food	Beverages, Coffee, Tea, Spirits, Bottled Water Dairy & Egg Products: Butter, Cheese, Eggs (fresh & powdered), Ice Cream, Milk, Buttermilk, Powdered Milk, etc. Flours, Cereals, Bakery & Cereal Products Fruits & Vegetables, Canned, Dried, Fresh, Frozen Groceries: Condiments, Spices, Sauces, Extracts, Flavoring and Spreads Vegetable Shortening: Salad Oils, Shortening, Margarine Miscellaneous Groceries: Ice, Infant and Dietary Foods, Meats, Fish & Poultry, Nuts, Soups & Bouillon, Sugar, Desserts, Candy, Jams, Jellies, etc.	Marissa Montenegro
Food Preparation Equipment & Supplies	see: Kitchen Equipment & Supplies	Don Moore
Forms	Forms Management, Forms Assistance to all Departments, Forms Analysis & Control as requested	Don Moore
Fuels & Lubricants	Fuels, Burner Fuels, Kerosene, Diesel Fuels, Boiler Fuels, Gasoline, Oils & Greases: Cutting, Lubricating & Hydraulic	Don Moore
Furniture	Household & Institution Furniture: Smoking Stands, Reception Room Equipment, Folding Chairs, Sofas, etc. Office Equipment: Chairs, Desks, Filing Cabinets, Safes & Chests, Machine Stands, Bookcases, Tables, Accessory Furniture, Costumers, etc. Specialized Furniture: Auditorium, Library, School, Patio Furniture Modular Furniture	Don Moore
Garage & Service Station Equipment	Gas & Oil Pumps, Lubricating Equipment, Maintenance, Repair & Testing Equipment, Lifts, Hoists & Jacks, Light Compressors, Parts & Accessories	Ginny Bauer
Garbage Disposal	see: Sanitation Service	Ginny Bauer
Gases, Industrial	Oxygen, Acetylene, Propane, Refrigeration, & related equipment	Don Moore
Gases, Medical	Oxygen, Carbon Dioxide, Compressed Air, Nitrogen, Helium, Hydrogen, etc., & related equipment	Don Moore
Goods, Miscellaneous		Marissa Montenegro
Guard Service		Ginny Bauer

COMMODITY

DESCRIPTION

BUYER

Hardware & Small Tools	Abrasive & Grinding Wheels, Building Hardware, Hand Tools, Machinists Measuring Tools & Gauges, Handles (all kinds), Washers & Fasteners Power Tools: Air, Electric & Gas, Engine Powered Hose Fittings (Other than Fire), Ladders, Locks & Keys, Nails, Bolts, Screws, Nuts, Metalworking Machine Tools, Woodworking Machine Tools, Parts & Accessories also see: Lawn & Garden Equipment	Don Moore
Hazardous Waste	Collection & Disposal	Ginny Bauer
Heavy Equipment	Equipment, With & Without Operators; Parts, Tires Purchase, Rental, & Repair Earth Moving Equipment: Tractors, Graders, Loaders, etc. Road Clearing, Cleaning & Maintenance Equipment: Sweepers, Sprinklers, Line Working, Asphalt Kettles & Rollers, Spreaders, etc. Misc. Equipment: Cranes, Concrete Cutters, Air Compressors, Core Drillers, etc. also see: Automotive Equipment Rental Lawn & Garden	Ginny Bauer
Hobbies, Crafts	see: Recreational & Athletic Equipment	Ginny Bauer
HVAC	Heating, Ventilation and Air Conditioning Equipment Parts, supplies, etc.	Marissa Montenegro
Industrial Equipment & Supplies	Mechanical Power Transmission: Belting & Belts, Chain, Gears, Pulleys, Sprockets, Journal Boxes, Pillow Blocks, Bearings, Roller, Ball, Sleeve & Needle Bearing, Packing, Lockers	Don Moore
Irrigation	Equipment & Supplies also see: Plumbing	Marissa Montenegro
Janitorial Equipment & Supplies	Brooms, Brushes, Rags, Cloths, Carpet Sweepers, Cleaners, Compounds, Polishes, Disinfectants, Deodorants, Floor Machines, Mops & Mopping Equipment, Industrial Vacuum Cleaners Receptacles: Garbage Cans & Pails, Waste Dispensers: Towel, Toilet Paper, Soap & Sanitary Napkins Supplies: Paper Towels, Toilet Paper, Seat Covers Floor Mats, Waxes & Finishes, Utility Carts	Marissa Montenegro
Janitorial Service Contracts	Window Washing, Dumping of Rubbish, Cleaning of Flues, Ducts & Chimneys	Ginny Bauer
Kitchen Equipment & Supplies	Baking, Cooking & Warming Equipment Cutlery, Flatware & Utensils Equipment & Appliances (Commercial & Domestic), Parts & Accessories Paper Cups and Plates	Don Moore

COMMODITY

DESCRIPTION

BUYER

Laboratory Equipment & Supplies	Supplies, Equipment, Glassware, Chemicals, Reagents, Media, Fume Hoods, Washers, Stills, Microscopes, Balances, Apparatus, Testing Machines, etc.	Don Moore
Laboratory Testing Service	Concrete, Reinforcing Bar, Steel, Building Materials, Soil Testing & Drilling; Water & Air Testing	Don Moore
Landfill Cover	Alternate Daily Cover: Equipment & Supplies	Marissa Montenegro
Laundry Service	also see: Uniforms	Don Moore
Laundry, Commercial	Equipment, Machines, Accessories, Carts, Covers, Bags, Chemical Compounds Laundry & Housekeeping Systems: Dispensers, Equipment, Supplies, etc.	Marissa Montenegro
Law Enforcement Equipment & Supplies	Ammunition & Guns, Handcuffs, Billeys, Holsters, Belts, Bulletproof Vests, Crash Helmets, Pyrotechnics, Flares, Signals, Tear Gas, badges, patches	Ginny Bauer
Lawn & Garden Equipment	Lawn Mowers & Other Garden Equipment	Don Moore
Leases	Go To The Commodity That Is Being Leased	
Legal Advertising	Go To The Commodity That Is Being Advertised	
Mailroom Equipment & Service	Mailing Systems, Postage Meters, Letter Openers, Addressing Machines, Stuffers, Sealers, Collators, Sorters, Folders, Etc. Maintenance, Parts, & Repair	Marissa Montenegro
Marine Equipment & Supplies	see: Boats	Ginny Bauer
Materials Handling Equipment & Supplies	Blocks, Tackle, Rigging, Slings, Ropes, Cable Twine, Conveyers, Warehouse Trucks & Tractors, Winches & Hoists, Parts & Accessories, Industrial Shelving, etc.	Ginny Bauer
Medical Equipment & Supplies	Hospital Beds & Overbed Tables Medical Equipment & Supplies: Obstetrical, Ophthalmic, Orthopedic, Rehabilitation, Anesthesia, Physical Therapy, Eye Wear, Dental Equipment & Supplies, Radiological Equipment & Supplies, Pathology & Morgue Equipment & Supplies, Pharmaceuticals, First Aid Kits & Supplies, Respirators & Masks, etc. Emergency Medical Equipment & Rental	Don Moore
Metal	Bars, Sheets, Angles, Channels, Plates & Shapes, Casting & Foundry Work, Non-ferrous Metals, Metal Cathodes	Ginny Bauer

COMMODITY

DESCRIPTION

BUYER

Micrographic	Equipment, Cameras, Readers, etc. Supplies & Maintenance COM Service	Marissa Montenegro
Moving, Hauling & Storage		Ginny Bauer
Musical	Instruments, Records, Sheet Music, Supplies	Marissa Montenegro
Office Equipment	Adding Machines, Calculators, Typewriters, Word Processing Equipment, Bookkeeping Machines, Cash Registers, Coin Counting & Handling Machines & Tabulating Equipment, Dictating & Recording Equipment, Time Recorders & Clocks, Shredders, Facsimile Machines, Answering Machines Maintenance, Parts, Repair & Rental of above Equipment Supplies for above only when not obtainable as a normal office supply also see: Mailroom Equipment	Don Moore
Office Supplies	also see: Stationery	Don Moore
Paints & Protective Coating	Paint, Oils, Thinners, Painters Tools, Equipment, & Supplies	Marissa Montenegro
Paper	Printer & Copier Paper Recycled and Virgin	Don Moore
Parking Enforcement	also see: Guard Service	Ginny Bauer
Pathology & Morgue	Supplies, Equipment, Coffins, Burial Service	Don Moore
Personal Hygiene Products	see: Sundries	Don Moore
Pest Control Service		Ginny Bauer
Pharmaceuticals	Capsules, Tablets, Injectables, Vaccines, Narcotics, Hypnotics, Serums, Alcohol, Drug Packaging, Drug Capsules, Boxes, Bottles, Etc.	Don Moore
Pharmacy Equipment		Don Moore
Photographic Equipment & Supplies	Cameras, Projectors, Screens, Photo Papers, Film Developing, Printing Equipment & Chemicals also see: Audio Visual	Don Moore
Plumbing Equipment & Supplies	Plumbing Fixtures, Pipe Fittings, Valves, Traps & Gauges, etc. Water Meters, Parts, & Supplies Flexible Metallic Hose & Tubing; Pipe: Iron, Steel, Copper, Plastic, etc.	Marissa Montenegro
Police Supplies	see: Law Enforcement Equipment & Supplies	Ginny Bauer

COMMODITY

DESCRIPTION

BUYER

Print Shop Equipment & Supplies		Ginny Bauer
Printing & Allied Service	Business Cards, Envelopes, Custom File Folders, Bookbinding, and Other Purchased Services	Don Moore
Promotional/Advertising		Don Moore
Publications	Books, Subscriptions, Newspapers, Periodicals, Maps, Atlases, Charts, Motion Pictures Rentals, Videos, Pamphlets, etc.	Don Moore
Pumps	Pumps, Pump Motors, Parts, Repairs	Ginny Bauer
Radiological Equipment & Supplies	X-Ray Machines, Equipment, Film, Supplies & Service, Protective Clothing	Don Moore
Recreational & Athletic Equipment	Athletic & Sporting Equipment: Game Balls & Equipment; Track & Field Equipment; Toys & Games; Recreational & Gymnastic Equipment; Bleachers, Benches, Park Tables, etc.	Ginny Bauer
Restaurant Equipment & Supplies	see: Kitchen Equipment & Supplies	Don Moore
Road Material	Road Oils, Asphalt, Concrete, Sand, Gravel, Aggregates	Marissa Montenegro
Road/Street/Highway: Signs, Markers & Safety Devices	Reflective Materials, Lane Control Material, Metal Signs, Traffic Paint, glass beads & adhesives, Metal Beam Guard Rails & Fasteners	Don Moore
Safety Equipment & Supplies	Hard Hats, Goggles, Safety Shoes, First Aid Kits & Refills, Respirators & Masks, Disaster Kits, Rescue Equipment	Don Moore
Sanitation Service	Garbage bins, Rentals, Portable Toilets, Sludge Hauling, Septic Service, Garbage Disposal also see: Hazardous Waste	Don Moore
Security Services	Fingerprinting also see: Guard Service	Don Moore
Service (Other Than Professional Service)	Go to the Commodity That Is Being Serviced	
Shoes		Don Moore
Shredding Service		Ginny Bauer
Soaps & Detergents	Dishwashing, Hand, Floor, Laundry, Bleaches, Sours, Soap Builders See: Janitorial Supplies	Marissa Montenegro

COMMODITY

DESCRIPTION

BUYER

Special Services	Professional Engineering & Consultant Service (Please Use A Professional Service Agreement)	Joanne Yeager
Stationery	Record Forms & Books Library & School Supplies Postage Name Plates, Signs, Plaques, Awards (Employee recognition items) Rubber Stamps Paper Bags, Wrapping Paper, Gummed Paper Tape, Mailing Tubes, Corrugated Paper also see: Office Supplies	Don Moore
Storage	see: Moving, Hauling & Storage	Ginny Bauer
Sundries	Barber & Beauty Shop Equipment, Barber Supplies, Razors, Blades, Clippers, Scissors, Cosmetics, Combs, Brushes, Curlers, Shampoos, Tobacco, Cigarettes, Cigars, Pipes	Don Moore
Surplus Property Sale & Disposal		Don Moore
Temporary Help	Temporary Staffing Service	Marissa Montenegro
Testing Service	see: Laboratory Testing Service	Don Moore
Textiles	Bedding: Sheets, Blankets, Pads Dry Goods: Canvas & Oilcloth, Yardage, Netting, Yarn, Thread, Notions Upholstery Supplies & Materials Flags & Pennants	Don Moore
Tools	see: Hardware & Small Tools	Ginny Bauer
Towing		Ginny Bauer
Toys	see: Recreational & Athletic Equipment	Ginny Bauer
Traffic Signal & Control Equipment	Automotive, Lane Control & Pedestrian Signals, Controllers, Traffic Counters, Testing Devices	Don Moore
Translation Services	Translation and Interpretation Services	Ginny Bauer
Tree Surgeon Service		Ginny Bauer
Uniforms	Purchase & Rental	Don Moore
Upholstery Service		Don Moore
Veterinary Equipment, Service & Supplies	Examinations, Treatment, Shots, Tags, Leashes, etc.	Don Moore
Water System Maintenance		Ginny Bauer

Questions?
Call: 565-2433

Purchasing Division
COMMODITY BUYING ASSIGNMENTS

Updated
9/23/09

COMMODITY

DESCRIPTION

BUYER

Welding Equipment & Supplies		Marissa Montenegro
Window Covering	Window Coverings: Draperies, Blinds, Shades, Curtains, Awnings	Ginny Bauer