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*Enhanced Vapor Recovery System (EVR) Permits*

**PURPOSE**

The state has mandated that all gas stations shall install an EVR system by December 2009. This system consists of a vapor recovery device approximately the size and shape of a hot water heater installed in the vicinity of the underground tanks. It requires no electrical circuits to function. The following procedures shall be followed when processing and issuing EVR permits.

**PROCEDURE**

1. The application is processed as a B-BLD permit.
2. The plans must be prepared and stamped by a California state licensed architect or engineer.
3. The manufacturers specifications for the equipment are required.
4. Site evaluation is done at the first inspection.
5. A site plan conforming to standard site plan requirements is required showing the location of the EVR.
6. The plans shall be reviewed by Building and Planning in all cases, and Well and Septic if the gas station is served by a septic system.
7. The applicant should be informed that review is required by either the Bay Area Air Quality Management District (BAAQMD) or the North Sonoma County Air Management Quality District (NSCAQMD) as applicable. However, we do not require approval from BAAQMD or NSCAQMD to issue our permit.
8. Note that Planning may require fencing or screening to reduce the visual impact associated with the installation of EVR equipment. **At the discretion of Planning, an Administrative Design Review application may be necessary to process a proposal for EVR equipment screening.**
9. EVR's and associated fencing or screening are a mechanical equipment installation and no accessibility requirements are triggered by these permits.
10. Inspections on the BLD permit are required by Building.
11. Planning should place an approval for occupancy if Planning staff need to inspect or otherwise verify fencing or screening.
12. Fees shall be charged as follows:
  - a. Plan review (1 hour)
  - b. Building permit fee (2 hours)
  - c. Site review at first inspection Fee schedule site review fee
  - d. Planning review **Administrative Design Review Application (see item # 8 above)**
  - e. Minimum plumbing Minimum plumbing fee

**Approved by:**

/s/Tennis Wick

**Tennis Wick, Director**

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