

SPUD POINT MARINA
ADVISORY COMMITTEE
MEETING MINUTES

September 18, 2008

The Spud Point Marina Advisory Committee members and members of the Sonoma County Regional Parks met this date in a public meeting held at the Bodega Bay Grange Hall in session at 10:10 am, with the following members present:

ROLL CALL

Committee members:

George Boos

Chuck Wise

Dave Yarger

Sonoma County Regional Parks members:

Allan Darrimon, Manager

Noah Wagner, Marina Supervisor

Bridget Kurz, Marina Clerk

Jarrold King, Office Assistant

Absent:

Blaine Rodgers

Lee Furtado

Absent:

Mary Burns, Director

Stan Chapman, Finance

APPROVAL OF MINUTES: March 20, 2008 MEETING

Dave Yarger had made a previous request to get copy of financial statement a couple weeks prior to meeting. Allan Darrimon: Stan Chapman has not done it, because the auditor was asking for that information, Stan had a vacation, we could not get packet out. It took the Auditor that extra amount of time

1. Dave Yarger questioned the wording in minutes, page 2, heading is "Finances", Item 4 – the members of the committee had requested Financial Statements at least a couple days prior to meeting commencement. This was not possible for this meeting per Allan Darrimon, as the audit needs to do additional study on the bad debt claims, as the amount of receivables, affects the amount of completed, and the lead Accountant, Stan Chapman is currently on vacation.
2. Mr. Yarger also would like Page 3, item 4, under the heading "Business Update", last sentence wording changed from "until then, the fee increase will be the 6%" to "the fee increase will have a cap of 6%". Didn't like wording. With new bill, we don't have to make recommendations anymore. We don't want it to say we are paying 6% for the rest of our lives.
3. Mr. George Boos questioned the "Business Update" items, on page 2; items 1 and 2, regarding the fee increases are suspended overall until relief money arrives. In view of circumstance, in this bad fish situation, price increases be suspended until \$100 million relief comes in, per Allan Darrimon, that will be brought to director.

4. A motion was made by Chuck Wise, 2nd by George Boos to Change the minutes from last meeting, in March 2008.

COMMENTS FROM THE PUBLIC

1. No public comment, no public attendance.

SPUD POINT MARINA ADVISORY COMMITTEE UPDATE

1. **Election of Officers:** Chuck Wise asked to move the “Election of Officers” on the Agenda to the last item of business, done by Dave Yarger. Might be things that occur that make a difference about the election. Election was completed prior to adjournment of meeting. Motion was made by Mr. Wise to nominate Dave Yarger as Chairman; Mr. Boos seconded motion. All ayes’ – Mr. Dave Yarger is now Chairman of the Spud Point Advisory Committee.
2. **Customer Survey Review:** The “customer survey letter” was mailed out in April with the monthly billing, 250 letters. Response was approximately 10%, with 24 customers responding. Ideas were compiled on different worksheets by money generating ideas, problems, reason for stay, and by name.
3. The ideas were reviewed during today’s meeting; with note that Dave Yarger says there are ideas that he does not want to take time to address, as those ideas are not within the Guidelines of marina policy.
Forming a boat yard committee, has been discussed at length, there does not need to be another committee formed, we are the committee. County has to start negotiating to buy property, take it over and run, would be money making profit for county, and open a chandlery. County has to get off the dime, and get with it. We are going after other peoples money, asking from coastal people, not from DBW, possibly NOAA, someone like that, no bites on the hook yet, trying to position ourselves w/ Coastal conservancy, no help yet, disheartening to see, received a 10% cut this year, a little deeper next year.
 - a. **Idea:** encourage black cod & slime eel fisheries: not our problem
 - b. **Idea:** Solar/Wind Energy: was looked into by County, no south facing structures for solar, Wind energy would require very tall prop turbine, with 15 year payback, after costs.
 - c. **Idea:** attract pleasure boat crowd / also / attract more sport boats: Dave Yarger and Chuck Wise would advise against this – as the marina was set up for commercial fishermen.
 - d. **Idea:** Advertise in Latitude 38: there is an ad, scheduled to go into the magazine during the next quarter. Advisory committee against this idea.
 - e. **Idea:** Attract more sport fisher’s; the advisory committee is against this.
 - f. **Idea:** Charge for Boat Trailer Storage: Will look into this idea in future
 - g. **Idea:** Rent kayaks/canoes: No commercial business is allowed in marina.

- h. Idea:** Accept Automatic Bank payments, per Mgr., this is next step, need requester, and will happen down the road.
- i. Idea:** Have a SPM Website; is being minimally re-designed by Parks Dept.
- j. Idea:** Increase number of live aboards: Committee response-“do what you want” Mgr. Response “ number is limited per # of docks”
- k. Idea:** Drip watering system: good idea for N.Wagner to look into.
- l. Idea:** Use Hot Tester to find stray current: Good idea
- m. Idea:** upgrade vending machines: Marina Mgr. Asks committee for input on what selections they would like
- n. Idea:** Dock Gate locks: possibly look to maintenance in future about new locking system. Keep dock gates open during day per committee.
- o. Idea:** Charter boats operate from SPM: no commercial business activity allowed in marina.
- p. Idea:** Charge extra for boats for sale- committee agrees if a boat broker is selling multiple boats, should be charged concession. Again no commercial business allowed in marina.
- q. Idea:** Keep Fish & Game in kayaks out of marina: Mr. Darrimon asks that a letter is sent to DFG Dept. asking them to refrain from using kayaks in marina.

SPUD POINT MARINA OPERATIONS UPDATE – NOAH WAGNER

1. Greeting & salutation, last meeting was in March 2008. Many items to report on.
2. In April, the Fish Fest was a huge success with large attendance & good weather. SPM has been connected to County via Microwave tower, for Internet in office.
3. In May, EBA Pollution filled in the fuel monitoring wells, & closed pollution case. A large motor yacht hit jetty, was lifted out by crane for repairs, at Westside park boat ramp.
4. In June, the Rock fishing season opened. New rates & fees were charged. Dept of Boats & Waterways commission visited Spud Point Marina; commissioners were impressed by condition of marina, fleet, and questioned affect of salmon closures.
5. In July, the fireworks display again put on by the BB Fire Department. Thousands attended, but it was foggy night.
6. In August, Marybeth Blackburn was here for a month, assisting Bridget in office work, and allowing Bridget to cross-train in Accounting @ SCRP.
7. Slow season, due to high fuel costs, fishing closures, slips canceling.
8. Maintenance:
 - a. Staff painted entire office building inside & out.
 - b. Painted restrooms, laundry room, showers, and storage yard.
 - c. Painted the 1 and 3 ton hoists, and electrical transformers.
 - d. Trimmed & landscaped entire facility.
9. Ice Plant:
 - a. Carrier Refrigeration Corp. repaired leaking refrigerant system.

- b. Installed new crankshaft seal
 - c. Installed new exhaust fan
 - d. Replaced main compressor block heater
 - e. Found main compressor shaft bearing and seal damaged. In negotiations w/Carrier to resolve problem, could be pre-existing.
 - f. Temporary Repairs allow us to make Ice currently
10. FacOps:
- a. Repaired several docks in need
 - b. Repaired several pile collars
 - c. More to do...
11. Fuel Monitoring System:
- a. Petro Tech installed new fuel monitoring system.
 - b. Replaced 3 broken solenoid valves, line leak detectors, corroded fittings and the TLS350 Veeder Root probe.
 - c. Installed double walled monitoring well, around fuel dock apron piping transition.
 - d. Sump is now electronically monitored 24 hrs/day
 - e. In compliance with Dept. of Emergency Services.
12. Temporary Dockside Bilge Pump:
- a. Purchase Order in works for bilge pump to temporary oily waste holding tank.
 - b. Will go ahead and get real tank repaired in future.
13. Fish Off-Loading:
- a. Price for offload of urchin is .10/lb. Selling price is .30/lb – same for slime eels. No profit to be made – offload price too high per customers. Price should be studied in general – as there is not a huge market for these items.
14. Training:
- a. Timesaver training – all marina employees attended
 - b. Outlook Express training, for Noah & Bridget
 - c. Verbal Judo training attended by all marina employees
 - d. Defense Driving – a few more staff trained, which had not been previously.
 - e. CPR & First Aid – All staff re-trained & certified.
15. Statistics:
- a. Stats for FY07/08, compared to FY 06/07.
 - b. Berthing: Current occupancy is 84%, down 16%
 - c. Transient berthing: 2,051 days for quarter, down 1,694 days, from last ...years total of 3,745 transient days during this quarter (salmon season)
 - d. Fuel / Oil Stats: Up 8,924.9 gallons over last year, in diesel – up ...\$147,142.59 in sale cash. Gas sales down 225 gallons over last year ...sales. Oil sales up \$1,148.00 over last year. Ice sales down approx. ...\$4,000.00
 - e. Wharfage: Up \$1,000.00 over last year
 - f. Total Revenue deposit: \$141,640.95 over same period last year

g. Staffing: 2 extra help marina attendants quit, hiring process for 2 in ...works, short staffed Senior Marina Attendant.

SPUD POINT MARINA FINANCE UPDATE – ALLAN DARRIMON

1. Passed out finance report for Revenue & Expenditures Multi-Year Data Summary.
2. Handed out Sub-Object Definitions on SPM Enterprise
3. Sub-Object #1804, Rents-Berthing is over reported. \$64K will be written off to bad debt. A correction sheet of this reported revenue would be sent out to Committee members.
4. *New marina manager position discussed, as to funding, which will come from Sport Fishing Center revenue.*
5. Current manager, Allan Darrimon's salary is not billed to Spud Point marina, ...yet he spends approximately 50% of his time on marina issues.
6. Legislation being presented to Governor Schwarzenegger to pass bill for Spud. ...Point Marina, allowing fair berth rates for commercial vessels, and higher. ...Recreational berth rate. This time bill should pass, not be vetoed budget again, has effects on us, delays all kinds of projects, including ones we had out here....will be retaliation from legislation to governor. Marina is an enterprise fund, County put in \$2 million toward debt.
7. Manager Darrimon express's his sympathetic feelings for the fishing fleet.

SPUD POINT MARINA BUSINESS UPDATE – ALLAN DARRIMON

1. Sonoma County regional Parks had 10% cut in budget this year
2. Marina has no money, we need other people's money to help marina, like NOAA, or coastal conservancy
3. Buying Boat yard, is a good idea, not feasible at this time
4. Where is private enterprise? We could look into that, for funds.
5. Governor vetoed the budget, there are delays, with our funds, legislature may override
6. Price of fuel may be hindrance to commercial boats, coming in
7. Discuss annual berth payers, wait until Salmon Relief monies come in, do not charge added late fees to account
8. Cracking down on non-payers, or people who abandon their boats at the marina, with help of county counsel.
9. A thank you letter would be appropriate to customers who responded on survey.

OPEN DISCUSSION TOPICS

1. Fishermen's Memorial Statue, ready to be cast – need a 10 sq' area to use in the gravel area.

2. Would like approval, no B.S., to use the 10' sq area, put in a concrete slab, and place the memorial statue on it.
3. Funding has been downsized for memorial statue; Committee Chair would ... like to finish the deal.
3. Committee Chair had meeting w/ Mr. Mike Reilly, County Supervisor, discussed how Regional Parks & Spud Point Marina, had not used advice of the SPM Advisory Committee once. Committee is frustrated, and speaking of quitting.
4. The sump pump for oily bilge has not been working in over a year, and we need one now.

NEXT MEETING: DECEMBER 18, 2008 (Thursday)

Meetings to be held 3rd Thursday of every 3rd month at the Bodega Bay Grange Hall.

AGENDA PROPOSAL ITEMS

No items proposed

MEETING ADJOURN

Meeting adjourned at 12:20 pm