

Sonoma County Regional Parks Foundation
La Plaza Building A – Conference Room (Rm. 212)
July 18, 2008 - Minutes

1. Call to Order

Jim Angelo called the meeting to order at 8:00am.

Present: Ginger Kelly, Ramona Turner, Jim Gilliam, Jim Angelo, Peter Kassebaum, Al Gilmour, Robert Harder, Andy Rodgers, Melissa Kelley, and Mary Jo Delos

Absent: Linda Frank, Les Crawford, Jim Carruthers and Bill Trowbridge (ex-officio)

Others present: Mary Burns, Jim McCray, Todd Holmes (introductions portion only) and Laura Cordes (recorder)

2. Approval of Minutes

VOTED to approve the minutes of May 16, 2008, as follows:

MOTION:	Melissa Kelley	AYES: 9	NOES:
SECOND:	Ramona Turner	ABSENT: 3	ABSTAIN:

3. Announcements/Public Comment

None

Executive Director of Foundation – Mary Jo Delos

Ms. Delos welcomed back Robert Harder, a returning Board member.

The new Park Planning Manager, Todd Holmes, was introduced.

Ms. Delos announced that Foundation member, Al Gilmour, made a \$25,000 endowment bequest to the Foundation for the Children’s Memorial Grove.

4. New Business

a. Board of Directors Election and Reappointment – Action

VOTED to reappointment Ginger Kelly as follows:

MOTION:	Melissa Kelley	AYES: 9	NOES:
SECOND:	Jim Gilliam	ABSENT: 3	ABSTAIN:

b. Board Development Session – Board Roles & Responsibilities Presented by Diane Brown of the Non-Profit Assistance Group

This presentation was not covered by the minute-taker.

5. Executive Session – ED Performance Evaluation

Ms. Delos and all those attending who were not members of the Board left the room during the Executive session.

Mr. Angelo distributed the Performance Evaluation of the Executive Director. He reminded the group that this is a confidential document. He requested that the group review the document and report back to him in 1 week with comments.

There was group discussion regarding the purpose of the newly adopted format of the form. The new format will be a valuable tool in measuring the progress of the Foundation as a whole. The evaluation will be adopted at the September Board meeting.

6. Financial Reports - Attachments

a. 2007-2008 Draft Results

Ms. Delos said the 07/08 Budget – Draft Year End Results documents reflects the numbers she has to date. She will update the document with additional numbers and distribute to the Board before the September meeting.

b. 2008-2009 Budget

The 08/09 reflects an increase to the Environmental Discovery Center as approved at the last Board meeting.

Mr. Harder said that the budget documentation is similar to that of a checkbook register and requested that a column be added that reflects the balance and carryover of the previous year's funds.

7. Adjournment

The regular Board meeting adjourned at 8:30am.