

# HRMS Monthly Newsletter

Linked Together Through Technology



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## CONTACT US

Through our website:

[www.sonoma-county.org/hrms/](http://www.sonoma-county.org/hrms/)

or

Send us an email:

[HRMS@sonoma-county.org](mailto:HRMS@sonoma-county.org)

## Michele Jackman joins the HRMS team!

Some of you are lucky enough to have already met the newest member of the HRMS team, Michele Jackman. Michele has taught three workshops for the County, Leading Effective Teams, Public Service Excellence and Get a Work Life - Reduce Unnecessary Stress. She joins our team as a High Line employee providing consulting service in Change Management. If you haven't had the opportunity to take one of her workshops, make sure that you don't miss the chance to meet her at the HRMS session this month. See the article below for details on the session.

## HRMS Soundings

For the last few months we have been sharing information with you about the HRMS project. Now it's time for us to hear from you. This month we are introducing HRMS Soundings. HRMS Soundings is an interactive event that will provide you with an opportunity to talk to your peers about what really matters to you. At the same time, you'll be providing the project team with important information about:

- ❖ How we can help you transition to ePersonality
- ❖ What you want to know
- ❖ What you need to be successful
- ❖ What concerns you have
- ❖ What is impacting you in your department

The topic for HRMS Soundings this month will be Training & Implementation. Please join us for a conversation or just come to listen to what your peers have to say.

The dates for the events are on page two of the newsletter. Don't miss out on this great opportunity!

*Written by: Janell Crane*  
*HRMS Change Manager*

# HRMS Newsletter

August 2009

## **Project Update** 2010 Open Enrollment

In the HRMS Information Session last month, we talked about using ePersonality for open enrollment in the Spring of 2010. Some of you expressed concerns about our ability to train all County employees on the Benefits Self Service module in addition to all of you on the modules that you'll use for your job.

The project team along with the Human Resources Department took another look at the project schedule and what the impact would be if we waited one more year to implement an electronic open enrollment process through ePersonality.

We also reviewed the lessons learned from past projects and found that departments felt that future project teams should consider the impacts to resources and efforts should be made to limit the number of people required to attend training at any one time.

As a result of our review, we have adjusted the project schedule and moved the electronic open enrollment process for County employee's to the Spring of 2011. This will allow us to focus the first phase of training of the ePersonality system on HR staff, Auditor/Payroll staff, ISD staff, HR Liaisons, and Payroll Clerks.

You will have an opportunity to learn the ePersonality system and use it for your daily work before it is implemented with the rest of the County.

Please continue to provide us with your feedback through the monthly sessions, website, email or give us a call.

## What's Happening, When?

### **HRMS Soundings**

**Please sign up for HRMS Soundings in CORS**

#### **HR Liaisons**

Date: August 20, 2009

Time: 1:00-2:00 p.m.

Location: HR Large Training Room

[HRT-0588 HRMS Soundings for HR Liaisons](#)

#### **Payroll Clerks**

Date: August 20, 2009

Time: 10:30-11:30 a.m.

Location: HR Large Training Room

[HRT-0589 HRMS Soundings for Payroll Clerks](#)

#### **Human Resources Department Managers**

Date: August 20, 2009

Time: 9:00-10:00 a.m.

Location: HR Large Training Room

[HRT-0590 HRMS Soundings for HR Dept Managers](#)

### **Payroll Module Review**

#### **Auditor Payroll Staff**

Date: August 19, 2009

Time: 2:00-3:00 p.m.

Location: HRMS Office -  
3569 Round Barn Blvd. Ste 120