

Sonoma County Department of Health Services  
Public Health Division  
Environmental Health & Safety Section  
625 5<sup>th</sup> St, Santa Rosa, CA 95404  
(707) 565-6565 FAX (707) 565-6525  
[www.sonoma-county.org/environmental](http://www.sonoma-county.org/environmental)

For office use only	
Date of App	_____
FA #	_____
SR #	_____
Dist _____	Plan Loc _____
Fee \$	_____

## PLAN REVIEW APPLICATION

Food Establishment     Pool/Spa

**Please print clearly:**

Establishment name \_\_\_\_\_

Site address \_\_\_\_\_ Ste # \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Owner name \_\_\_\_\_ Phone \_\_\_\_\_ FAX \_\_\_\_\_

Mailing address \_\_\_\_\_ Ste # \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Contact person \_\_\_\_\_ Phone \_\_\_\_\_ FAX \_\_\_\_\_

Mailing address \_\_\_\_\_ City/State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_

Water supply:  Public     Private well\*    Sewage disposal:  Public     Onsite/Septic\*\*    AP# \_\_\_\_\_

Name of water system: \_\_\_\_\_ \*CDPH Drinking Water Branch clearance is required prior to issuance of permits

Type of Construction: (Check one)    \*\*PRMD clearance is required prior to issuance of permits

New construction     Remodel    If remodel, what is extent of remodel? \_\_\_\_\_

Pool/Spa Plan Review (Check one):     Pool     Spa (One application per body of water)

Food Establishment Plan Review - Extent of Food Service (Check all that apply):

Prepackaged food only     Food preparation without cooking     Food preparation with cooking

I understand that these plans will be approved or disapproved (letter sent to contact person requesting additional information) within 20 working days for food facility plans or 30 calendar days for pool plans after being submitted to this Department. The plans will not be approved until all the required information is submitted. It is the applicant's responsibility to obtain all necessary building permits. The building department shall not issue a building permit for a food facility or pool/spa until it has received an approved set of plans from this office. Plan check review and construction inspection fees (including travel time) are separate from the operational permit fee. Plan check fees are a prepaid estimate of time and are based on the current hourly rate fee (See fee schedule). Any additional time beyond the initial paid plan check fees will be invoiced after the project is complete. Prior to opening for business, all final construction approvals must be obtained, and the operational permit application and fee must be submitted.

If a food facility opens for business without a valid Retail Food Facility Permit, the operator is subject to closure of the facility and may be assessed a penalty not to exceed three times the cost of the Retail Food Facility Permit.

Print name \_\_\_\_\_ Title \_\_\_\_\_

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

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### FOR OFFICE USE ONLY

Notes: \_\_\_\_\_

Plans reviewed by \_\_\_\_\_ Date \_\_\_\_\_

Approved by \_\_\_\_\_ Date \_\_\_\_\_