

Minutes:	Commission on AIDS PAC/RAC Committee/Community Relations Committee
Date:	Thursday, January 8, 2008 3:30-5:00 p.m.
Location:	490 Mendocino Ave, Santa Rosa, CA
Present:	PAC/RAC Committee and Community Relations Committee
Meeting Summary:	<ul style="list-style-type: none"> • The committee discussed the interview process for advocates and scope of work for Project ReConnect 2009. • The next meeting will be: Thursday, February 5, 2009 from 3:00 to 5:00 p.m. at 490 Mendocino Avenues, Santa Rosa (Manzanita room)

Follow Up Tasks

Who	What	When
Ellen	<ul style="list-style-type: none"> • Follow up on FAWG membership requirements: i.e. age, membership composition and send to PAC/RAC members. 	Before the February 5 Meeting
Ellen	<ul style="list-style-type: none"> • Follow up on CEUs and recording the Medical Case Management Workshop on 	Before January 27
Ginger	<ul style="list-style-type: none"> • Deliver the tapes of the AIDS Leadership Academy media items to Ellen. 	Before the February 5 Meeting

Meeting summary for Commission report

Topic	Discussion	Update/Action needed
ReConnect Advocate hiring process and 2009 Scope of Work	<ul style="list-style-type: none"> • Members discussed interview process, project strengths/weaknesses, and 2009 Scope of Work changes 	FYI
Commissioner Recruitment	<ul style="list-style-type: none"> • Potential COA members were announced, FAWG recruitment discussed 	FYI

Monthly Countdown: *The implementation of the transition for services needs to be complete in less than 13 months.*

For additional information, contact Ellen Swedberg at 707-565-6683 or eswedber@sonoma-county.org

- 1) Public comment
 - a. There was no public comment.
- 2) Approval of December Minutes
 - a. The December minutes were accepted as written.
- 3) Announcements, changes in agenda and updates
 - a. The 2009 Sonoma County HIV Comprehensive Plan completed. It will be posted on the County website (<http://www.sonoma->

county.org/health/ph/hiv/data.htm) and will be presented at the next COA meeting on January 14, 2009.

- b. The Distinguished Service Awards will also be announced at the January 14 Commission meeting (individual or groups can be nominated). The nomination applications will be emailed to service providers and posted on website <http://www.sonoma-county.org/health/ph/hiv/commdsa.htm> and will be due April 6, 2009
 - c. The 2009 HIV Consumer Needs Assessment is completed and will be presented at January 14 COA meeting and posted on website <http://www.sonoma-county.org/health/prev/hiv.htm>. This data will be useful for future program and FAWG planning.
 - d. Medical Case Management Workshop will be on Tuesday, January 27, 2009 from 9:00 a.m.-12:00 p.m.. Please RSVP to Claire Etienne.
 - e. Ginger made an announcement that the Sisters of Perpetual Indulgence “Bed Bug Bingo” event on January 10, 2009 in Guerneville, will benefit the Santa Rosa Free Clinic.
- 4) Living Calendar Update
- a. Ginger updated the committee on the AIDS Leadership Academy media materials that will be given to the steering committee to work on a second video.
- 5) Project ReConnect Phase II
- a. The ReConnect Advocate applications were received by the January 2, 2009 deadline. The application deadline and the interview process were discussed. Members shared ideas for future ReConnect Advocate recruitment strategies.
 - b. Project ReConnect Strengths and Weaknesses
 - i. The strengths and weakness of Project ReConnect were discussed by members in order to improve the project. Funding and staffing issues were discussed. A 2-year Project ReConnect plan is in development.
 - c. 2009 Scope of Work review
 - i. The 2009 Scope of Work was reviewed and changes to the original SOW were shared. Changes included a restructured Michael Van Essen training to include training for surrounding local health department jurisdiction staff and consumers. Dates for the trainings are June 4 and 5, 2009.
- 6) Commissioner Recruitment
- a. Two COA members will be appointed by the Sonoma County Board of Supervisors on January 27, 2009. They will have an orientation prior to the Commission meeting.
 - b. Now that ReConnect recruitment is complete, the FAWG recruitment will begin. Members discussed FAWG recruitment strategies.

