

School-based RFP TA Questions

General questions
1. What is Susan Castillo's contact information (for questions)?
2. What is the TA? Is that open?
3. If, in the proposal, you are broadening your population and looking to work with different minority populations, should you ask for TA with that, or should that be addressed in the barriers to access in the proposal?
4. What training will the Mental Health Department make available to new grantees? For example, will the training portion of the newly funded TAY program be available to the newly funded school-based programs?
5. What is the expected number of unduplicated clients to be served?
6. What is the expected number of unduplicated families to be served?
7. Please describe the differences in the 1 st 2 types of service models described on page 6 of the RFP.
8. Are the other PEI areas still open?
9. I know the basic RFP format so how is this one different?
10. In terms of specific measures, are applicants responsible for really crafting their own proposed outcomes? Does the mental health division for PEI have any kind of overarching standards that they have published or that they would like contractors to follow?
11. On page 6-7 of the school-based RFP there are 7 items listed. Is it acceptable if I provide 1 of those items?
12. When the PEI plan was developed was there discussion of how multi-pronged approaches were more aligned with best practices as opposed to single strategy approaches?
13. Do you have an idea of how many agencies are going to split [the funds]? Is there a split between elementary, junior high and high school?
14. Can you talk a little about the school assistance programs that are already in existence?
15. Can you explain evidence-based and SAP programs?
16. Is there a resource document that talks about evidence-based?
17. Do you prefer to already have something in place as opposed to new programs?
18. Do you prefer existing programs or new programs? Does it matter? Is there a preference?
19. In the RFP are you funding new student assistance programs as well as ones that expand into other services, like alcohol and drugs?
20. Does Mental Health Department use specific behavioral/mental health assessment tool(s) for adolescents? Are there assessment tools that the MH Department would recommend or prefer that the school-based services utilize?
21. Can you give some additional information or references to what the MH Department means by consumer-oriented choice in the types of services developed and offered by the SAPs?
22. Is providing an inservice for teachers of elementary school an appropriate strategy for this RFP?
23. Would it be acceptable to hold parents groups on campus in addition to providing groups for teens and groups for children up to 8 years of age for this RFP?
PEI
24. In the background it says you serve 9,000 clients annually. Are those people beyond

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prevention? Are you trying to get that number to go down?
25. The stated goals of PEI include: "...to enhance wellness and resilience...." This language would support the inclusion of programs that serve all children and their families. Yet, in other parts of the RFP there is language that the SAPs provide focused services to students seeking support or needing interventions, which seems to suggest only for a sub-set of students. Please clarify what scope is desired for the target- wide vs. narrow.
PEI Planning Process
26. Is there still time to get applications in for the PEI planning process?
27. Where do I go for more information about the PEI planning process?
Timeline
28. What is Carol Brown's email/contact information in case there are changes in dates?
29. October 12 is Columbus Day. Is that a holiday for you guys?
30. Is the 12 th of October (due date for proposal) a holiday for the County? Are there special arrangements for drop-off of the proposals?
31. Is midnight the time that everything is due, or does it differ?
32. What is the closing date for submitting questions?
33. Will this [selection?] be delayed 2 weeks with the TA workshops for the others?
Cultural Competency
34. Are the slides and the written notes from the presentation on the website?
35. For number 3 under Criteria you listed cultural competence, but cultural competence comes up a number of times for criteria...
Budget and Contracting
36. I tried to find the Excel spreadsheet on the website, but I couldn't find it. Can you tell me where that is? I checked the address in the proposal.
37. Please explain/further elaborate on what you mean by "Leveraged/On Kind Service Supports" as noted in the Line Item Budget Example.
38. Is it expected that any start-up costs will come from the stated amount in the RFP, or are there additional start-up dollars available?
39. Attachment C asks for leveraged resources, but where in the proposal narrative would you like that addressed?
40. Is there a budget narrative?
41. Are there minimum or maximum dollar amounts for grants requested?
42. Are grants tied to the number of clients served?
43. Any idea of the average numbers served for people asking 80-100k? Is that 150 kids? How many families?
44. In the RFP it talks about how the grant cycles are 1-2 years. Is there a specific criteria to determine if it's a one or two year award? How is that selected?
a. Will that require a reapplication for continued funding? Is the RFP released again or will the contract be resigned?
b. Related to that, what would make you decide you had to go through another RFP release process?
45. What is the dollar amount that you are allocating?
46. Does mental health have a sense in terms of data collection and evaluation what part of the budget or resources should be allocated to that?
47. Do you expect any changes in the funding dates (when it actually starts)?
48. We already have the Medi-Cal contract. I could see that we could use that if the kids

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were under 18, but we would come dangerously close to exceeding our contract.
49. Will Mental Health Department be releasing annual RFAs for SAPs for approx. \$500,000 each year?
50. What will the award period for the grants that are funded?
Scoring
51. I would like more clarification on the rubric. There are 70 points on the rubric, and 50 on the score sheet. We want to write what you want to fund. How are you going to instruct your readers to score the proposals?
52. Will scores be based on the proposal outline and not the rubric?
53. The rubric seems to allocate at least half of the total (70 possible points) to issues of diversity, cultural competency, and populations of color (criteria #3=15 pts) and criteria 7,9,10,12 = 5 pts each) is this correct? The rubric also asks if applicants PRIMARILY serve the needs of communities of color and if the services PRIMARILY TARTET people of color. Is the Mental Health Department seeking school-based services that serve all students in a school with a special emphasis on increasing access and culturally appropriate services for all students and families or is the Department primarily seeking services for minority students and families.
54. We shouldn't necessarily follow the rubric?
55. How does the 70 point rubric correspond to the 30 point score sheet? How will reviewers be instructed to transfer their rubric scores to their score sheets? What formula will be used to do so?
Collaborations
56. For proposals from collaborative groups, do you separately evaluate them? How do you separately evaluate them? Is there a lead?
57. Will extra points be given to proposals that demonstrate collaborative partnerships (i.e. formal subcontracts) as opposed to supportive cross-referrals and sharing of service information dissemination?
Formatting
58. What font?
59. Double or single spaced?
60. What are the margins?