

## HEALTHCARE DISASTER PLANNING FORUM

### Meeting Summary – December 1, 2011

**Present:** 47 people representing (26) partners attended: Alliance Medical Centers, American Red Cross, Cloverdale Health Center, County Sonoma/EMS, County Sonoma/Fire, County Sonoma/Public Health Preparedness, Creekside Rehabilitation, Fircrest Care & Rehabilitation, Friends House, Healdsburg District Hospital, Kaiser Santa Rosa, Laservue Eye Center, Mirabel Lodge, Palm Drive Hospital, Petaluma Health Center, Redwood Psychological, Santa Rosa Community Health Center, Santa Rosa Convalescent Hospital, Sonoma County Indian Health, Sonoma Healthcare, Sonoma Mountain Repeater Society, Sonoma Valley Community Health Center, Spring Lake Village, St Joseph Health System, Sutter Medical Center, The Oaks, West County Health Center

Facilitator: Mark Netherda, Interim Health Officer

#### ACCOMPLISHMENTS since last meeting:

*MedNet monthly drills*

*Satellite monthly drills*

#### RESOURCES for Healthcare Partners:

*Public Health website* – for Healthcare Disaster Planning Forum resources: [www.sonoma-county.org/ph/](http://www.sonoma-county.org/ph/)

*CAHAN* – contact County CAHAN Administrator, at [CAHAN@sonoma-county.org](mailto:CAHAN@sonoma-county.org)

*EMSystem* – contact Kent Coxon, Coastal Valleys EMS Agency, 565-6504, [kcoxon@sonoma-county.org](mailto:kcoxon@sonoma-county.org)

*GETS/WPS/TPS* – sign up at <http://www.ncs.gov/>

*HAM Radio MedNet* – contact Ann Cadgene, Public Health Preparedness, 565-4496, [acadgene@sonoma-county.org](mailto:acadgene@sonoma-county.org)

- problems – contact Jeremy Nichols, Aux. Communications Systems, [Jeremy@cds1.net](mailto:Jeremy@cds1.net)

*Satellite Phone Drills* – contact Claire Etienne, Public Health Preparedness, 565-4483

*Agency for Healthcare Research and Quality*- <http://www.ahrq.gov/>

ACRONYMS – see attachment

#### **Action Items:**

- Mark Netherda and Kent Coxon will review Health Department disaster service numbers on file with 2-1-1.
  - Healthcare partners will find out if they want disaster supplies from the State stockpile. Contact Chris Love – 565-4404.
  - Members interested in N95 Respirator Fit Test Training or PAPR training, contact Gabe Kearney.
  - Mark Netherda will check funds for obtaining a vaccine refrigerator for Creekside.
  - Kent Coxon will research EMSSystems alerts and contact Fircrest and Santa Rosa Convalescent Hospital.
  - Kent will send Fircrest the EMSSystems form.
  - Chris Love – start wish list of supplies/equipment to be purchased with unspent 11-12 HPP funds at end of year, including items for Friends House & Creekside
- **2011 Statewide Functional Exercise Debrief – Chris Love**
    - **Health Dept DOC:** DOC was exercised using a new operational procedure and set up at Public Health Rotunda for the first time. The importance of stating; “this is a drill” frequently in messages was emphasized to eliminate any problems. Several DOC roles were filled by one person, which created DOC confusion and overload on those positions.
    - **CAHAN:** The CAHAN notice of DOC activation was sent out late (10am), so some facilities waited to start their participation in the exercise. Recommendation to facilities was to start their exercises at the planned time or to make their contacts as they would in a real emergency: making contact when they need to and not waiting to be contacted. There were also questions about who receives CAHAN notices. Decision made today to have a CAHAN and EMSSystems workshop at next Healthcare Forum Feb 16<sup>th</sup> to assure that all facilities are enrolled and that contact lists are current. Also, consider flagging CAHAN drills as high priority so that people are sure to get the notice during the exercise—lower profile settings might not send the CAHAN alert quickly enough.
    - **EMSystems notification & polls:** the HAVBED poll and EMSSystems notice went out to all facilities as planned, but the SitRep form was only sent via EMSSystems to hospitals when it should have also been sent to clinics and SNFs.  
**SitRep form:** Several facilities noted that it would be good to have the DOC phone and fax numbers pre-printed on the SitRep form. Public Health responded that we won’t always know the phone & fax numbers in advance, depends on where we set up the DOC, so we cannot pre-print the SitRep with this. But this makes the CAHAN and EMSSystems notice of DOC activation and contact info that much more critical to send out promptly and to all facilities.
    - Recommendation was made at the 2011 Statewide TTX for health facilities to place the Sit Rep form in their Emergency Plan as a document and to give copies to their ham operators in case they need to transmit their Sit Rep by ham radio.
    - Spring Lake Village noted that they would like to use the simplex ham radio frequency in future monthly MedNet drills.
    - Palm Drive reported that ham radio communications were great, very professional.
    - Dale Westertep recommended that facility IT people get ham licenses to enhance communications capacity.

- Santa Rosa Community Health Centers reported that they tested internal communications during an emergency to nine sites and 8 of the sites reported back within an hour. An after action report was written. The staff gave feedback about status of operations and some on surge capacity. The staff could use training on surge capacity determination. We also need more ham radio operators. We will send more staff for ham radio licensing. We documented our follow up meeting and analysis-we keep our Safety Meeting activities and After Action Reports in a notebook.
- Kaiser Medical Center commented that they used MRC volunteers for evaluators and victims. This group provided great feedback. It was commented that people respond and work better in a real disaster as opposed to a drill.
- St. Joseph Health Systems reported that they exercised satellite phones, CAHAN, blast voicemail, and email. They filled the top 9 roles in their command center and 7 of these were exercising their role for the first time. They focused on staff knowing where their water supply was located. They had 5 MRC volunteers who were very good observers.
- **Morbidity Surveillance – Mark Netherda**
  - New CDC form “Natural Disaster Morbidity Surveillance Individual Form” (attached, also at: <http://www.bt.cdc.gov/disasters/surveillance/pdf/NaturalDisasterMorbiditySurveillanceIndividualForm.pdf>) was discussed. The form is meant for patient tracking during a natural disaster. Red Cross uses this form now at shelters. Since most clinics are now using electronic medical records, we might be able to put this form onto E-Clinical Works as an e-fillable form. We could use this form to look for patterns of certain illnesses like Flu-like symptoms.
- **Alternate Care Sites – Chris Love**
  - ACS Sutter Warrack campus has building damage and can no longer be used as a medical facility or an acute care site. Sutter reported that there is internal damage, mold and leaks to this building and since it is old, they will not be repairing it.
  - Because of this we have a reduction in countywide surge bed capacity during emergencies and will need to locate a new ACS site.
  - We will take this issue to the ACS sub-committee. Kaiser mentioned that there are schools in Petaluma (Bernard Eldredge Elementary School and Two Rock School) that might be good choices for an ACS. Gabe will check into seeing if this site would be available. Other possibilities for ACS locations are closed schools in Rohnert Park and closed SNFs.
- **HPP Peg Plan/update – Claire Etienne**
  - Claire mentioned that there are fewer deliverables this year and the contracts are written.
  - Claire will send out the MOU next week along with copies to the State.
  - Claire needs deliverables from our partners with documentation by April. If member’s participation increases, we can modify contract and reallocate.
  - Chris mentioned that grant funds are allowed to be distributed in an emergency capacity including trainings, exercises, plan revisions, and equipment. Members were reminded that in order to receive Peg Plan Funds, they must attend three out of four meetings in a fiscal year.
- **State Stockpile items/update– Chris Love**
  - Chris has checked with the State and they still have a stockpile of N95 masks, ACS Caches (can be broken out), ventilators and anti-viral.
  - American Red Cross is looking for (2) Caches. They will look into finding storage with a garage for distribution.
  - Members are to let Chris know if they want any of these supplies
  - Respirators don’t show an expiration date. They generally expire 5 years from the date of manufacture.
  - Some antivirals have a short expiration date. Facilities taking antivirals need to be prepared to either re-label the meds or to pay for destruction.
  - A separate question came up about the unused H1N1 antivirals still being stored by some health facilities. Some of these are near expiration or have an extension till 2013. Will the expiration be extended again? Can facilities use these meds before they expire and then replace them with newer meds? Chris Love inquired with the state and the answer is: **The antivirals distributed under H1N1 can only be used during a declared emergency. Facilities cannot even use them up and rotate in fresher stock. Should an emergency be declared, the Food & Drug Administration will be asked if expirations can be extended under an Emergency Use Authorization (EUA). In any case, these meds from H1N1 are left in storage at local health facilities so that should an emergency be declared, you will have antivirals already in hand and need only wait for FDA approval before using. If an emergency is declared, Public Health will be closely working with you to get written authorization to use those meds.**
  - Spring Lake is interested in reviewing the list of ACS cache items. Mallory will send the list out to healthcare partners.
- **Satellite Phone Drill – Claire Etienne**
  - Claire is now running monthly sat phone drills. Will send a 2012 schedule of drills.
- **HPP Subcommittees – Chris Love**
  - Chris mentioned that anyone volunteering to work on any sub-committee will receive Peg Plan points. We would like to set-up workshops to help our partners work on the Emergency Plans as follows:

- **Hospital Workshop** – volunteers are needed to look at emergency plans and best practices. Jerry Martin, Gabe Kearney, and Gary Schilling will participate.
  - **Clinic Workshop** – volunteers are needed for this sub-committee. Jane Barry, Maureen Miller, Barbara Rivera, and Erin Smith-Greenberg have volunteered. Kent wanted to know how much clinical work reaches our hospitals. Jerry answered that they have (15) clinics that are off-site and they do communicate. Referrals are made. We need to look at how to handle ambulatory population.
  - **SNF Workshop** – volunteers are needed for this sub-committee. Paul Duranczyk, Jennifer Pealater, April Trask, Beth Hitchcock, Melody Allmond, and Leland Horneman volunteered. It was mentioned that plans do not address vulnerable population groups that are at high risk. It was recommended that DP4VP (Disaster Planning for Vulnerable Populations, Richard Ruge) be included.
  - **ACS Surge Planning** – volunteers are need for this sub-committee. Gabe Kearney and Jim McAleer have volunteered to participate. Chris Love to contact SRJC and Sonoma Developmental Center as well to get started. Will look into whether Kim Caldewey can give time.
  - **HPP Training Subcommittee** – volunteers are needed for this sub-committee to look at links on how to train and workshops, and developing trainings and resources. Mark suggested that top level management should get involved in the preparedness piece. This subcommittee won't start right away. Denise Savell and Chris Love are on this group so far.
- **Roundtable:**
    - SRMH commented that their decon exercise 10/26/2011 was a great success and photos were taken.

**Next Meeting**  
**February 16, 2012 – Thursday**  
**9:30 am to 12:00 pm – Sutter Medical Center – Warrack Campus**

#### Attachments

11/23/2011 CAHAN Alert Details  
Natural Disaster Morbidity Surveillance Individual Form

Acronyms, Abbreviations and Symbols for Health & Medical Emergency Preparedness

#### RESOURCES FOR HPP PARTNERS:

**Public Health website** – for Healthcare Forum resources: [www.sonoma-county.org/phpreparedness](http://www.sonoma-county.org/phpreparedness) Subscribe for updates.

**CAHAN** – contact County CAHAN Administrator at: [CAHAN@sonoma-county.org](mailto:CAHAN@sonoma-county.org)

**EMSystems** – contact Kent Coxon, Coastal Valleys EMS Agency, 565-6605, [kcoxon@sonoma-county.org](mailto:kcoxon@sonoma-county.org)

**GETS/WPS/TPS** – sign up at: <http://www.ncs.gov/>

**PH Website** for Registration for Events/Trainings/ and Exercises- <http://sonoma-county.org/health/ph/phpreparedness>

**Sonoma County Medical Net:** [ann.cadgene@sonoma-county.org](mailto:ann.cadgene@sonoma-county.org);

**HPP Peg Plan:** [cetienne@sonoma-county.org](mailto:cetienne@sonoma-county.org)