

KEY ACTION DATES (Revised 7/13/11)

<u>Date</u>	<u>Event</u>
June 13, 2011	Release Request for Proposal (RFP)
June 30, 2011	Respondent Written Questions Deadline
July 5, 2011	Responses to Questions
July 25, 2011	Proposals Due
August 1, 2011	Proposals Evaluated by County
August 5, 2011	Interviews Conducted if necessary
August 16, 2011	Selection announced (subject to delay without notice to Respondent)
TBD	Director authorized to enter into Agreement (subject to delay without notice to Respondent)

Addendum II
(7/13/11)

Responses to the Request for Proposal 061311

Question 1: In regards to the Post Graduate Internship Program (Program Three), while we are not seeking to exclude consumers as Interns, is it specifically required that the Interns be consumers of Mental Health Services? If so, how is consumer defined for the purposes of this Program?

Response 1: It is not a requirement that interns are consumers of mental health services for Program Three.

Question 2: Question for Program Three: Post-Graduate Internship Program. Page 10 of 31. The last three words of the sentence reads: "...minimizing and managing stress..." looks like it should say something further, the sentence does not appear complete. Page 11 of 31 begins with Section 2: Content of Proposal. Is there something missing from page 10?

Response 2: No, just a period at the end of the sentence. Sorry.

Question 3: On page 10 of 31, for Program Three: Post Graduate Internship Program, last sentence of the first paragraph reads: "Respondents to the Post Graduate Intern Program will work closely to interface with BHD to provide Post Graduate Interns with a range of service experiences in the various BHD programs. " Can you please elaborate on and explain what experiences are anticipated.

Response 3: Interns will be providing services in Sonoma County Behavioral Health Division programs.

Question 4: Would the post graduate training funding be available for doctoral and post-doctoral psychologists as well as MA and LCSW candidates?

Response 4: Yes

Additional Questions and Responses **7/13/11**

Question 5: Can you clarify the nature of support letters sought for this RFP? The RFP requests letters including “substantiating references from organizations with which the Respondent has had contractual or other business relationships similar in scope of the Program for which the Respondent is submitting a proposal.”

Does this mean we should submit letters of support from other organizations with which we partner in the delivery of mental health services, those with which we partner in providing workforce development/training, or simply those with which we have contracted to manage grants of similar size/scope?

Response 5: Those with whom you have contracted to manage grants of similar size/scope.

Question 6: Will the services provided in Program One be billed to MediCal? If not billed to MediCal, is there a proscribed model of documentation to be used?

Response 6: These services can be billed to MediCal

Question 7: Does the County of Sonoma plan on awarding one organization per program (full award amount) or do they anticipate partial funding with multiple agencies being awarded per program?

Response 7: It is likely that one organization will receive the full award amount; however the process is open to all proposals for services.

Question 8: Can you tell us something about the proposal (impartial) reviewers? Are the reviewers comprised of county staff and stakeholders?

Response 8: The Review Committee will be made up of mental health stakeholders including mental health consumers, their family members, community members, and service providers.

Question 9: Is funding for existing clients/consumers or does the County prefer grant funds to serve new clients?

Response 9: Both

Question 10: Can these grant funds be used for: a. Training Program Development and Implementation? b. Enhanced Supervisory support of interns? c. Paying the interns? d. Hiring an Internship Coordinator that oversees intakes and program outreach, especially to under-served communities, plus any collaboration with the BHD?

Response 10: The grant funds could be used for activities listed in a., b., c., d. and collaboration with BHD.

Question 11: In regards to the BHD collaboration: a. What populations will the BHD want the interns to serve? b. What is the scope of the work that will be required in this collaboration?

Response 11: Persons experiencing a mental health crisis.

Question 12: In Part G, Program Three, you state that we must have "...an established record of recruiting, training, and supervising pre-MA/MSW and post-MA counseling and/or MSW Trainees, Interns, and or Associates". In addition to this, we also recruit, train and supervise pre- and post-graduate Ph.D. and Psy.D. trainees and interns.

The grant is specifically directed to Post-Grad MFT and MSW interns. Can Post-Doc Psychologist Interns also be included in the implementation of this grant, or are they excluded?

Response 12: see Response 4

Question 13: In Part H, Program Three, you state, "Respondents to the Post Graduate Intern Program will work closely to interface with BHD to provide Post Graduate Interns with a range of service experiences in the various BHD programs". How does the BHD plan to work with the Post Graduate Internship Program? Are interns in our program working in BHD programs, or would these interns be referral sources for BHD clients, collaborating with BHD on treatment?

Response 13: see Response 3.

Question 14: We don't see a request for our current financial statements (Profit and Loss, Balance Sheet, Organizational Budget) in this RFP. Should we submit them?

Response 14: They are not required

Question 15: In Section 2. I. 1. C, you state that "...the Proposal Checklist and Table of Contents should be page 2...". Were you just giving an example or do you actually want both the checklist and the table of contents to be on one page. I'm not sure both these items will fit on one page.

Response 15: We would like the Proposal Checklist and Table of Contents on one page.

Question 16: Does the County of Sonoma plan on awarding one organization per program (full award amount) or do they anticipate partial funding with multiple agencies being awarded per program?

Response 16: See Response 7