

REDCOM DOAG COMMITTEES

Introduction

The following committees are established by the DOAG to work through issues, gain input from constituents and to make recommendations to the DOAG on operational aspects of REDCOM.

The committees are as follows:

- Radio
- SOP
- Training
- CAD
- Back-up
- Contract Compliance
- Grants
- Continuous Quality Improvement (CQI)

RADIO COMMITTEE

Purpose Statement

- Review existing and future radio technologies
- Solicit and review input from REDCOM user groups and participating agencies.
- Make recommendation to REDCOM committees and participating agencies for changes and improvements in programming, software, hardware, and technology.
- Work cohesively with REDCOM SOP, Backup and Grant committees.
- Review issues in a timely manner, with appropriate feedback to other constituent groups and committees as warranted.

Members: Eric Polan
Email address: eric_polan@amr-ems.com
Phone number: 707-579-9542 x311

Other Members: Mark Basque, John Lantz, Joe Gear, Mike Mickelson

Meeting Schedule: Meetings are scheduled as needed

SOP COMMITTEE

Purpose Statement

The SOP Committee is one of the groups reporting to the Dispatch Operations Advisory Group (DOAG). It is the SOP Committee's responsibility to address, discuss and improve the procedures which were established in order to operate the dispatch center. Our overall objective is to establish a list of procedures that defines clear direction but at the same time allows for latitude that comes with experience and common sense when the situation arises.

These SOP's are binding to both the Dispatch Center and the Users. Meetings are scheduled on the first Tuesday of every month and are open to all interested and/or concerned parties. Minutes are created and forwarded each meeting to the DAOG chairman.

SOP Chairman: Paul Pigoni
Email address: ppigoni@geyservillefire.com
Phone number: 707-953-3800

Other Members: Vern Losh, Bart Lewis, Kent Coxon, John Lantz, Andy Pforsich, Eric Polan, Joe Gear, Ken Reese

Meeting Schedule: First Tuesday of every month at 2 pm at the Santa Rosa Training Tower.

TRAINING COMMITTEE

Purpose Statement

To deliver consistent and uniform training in correct and optimal utilization of the REDCOM system to all field and dispatch Fire and EMS personnel, both volunteer and paid.

Committee Chairperson: Joe Gear
Email address: jgear@redcom.com
Phone number: 707-565-2745

Other Members: Scott Westrope, Ken Sebastiani, Barry Gaab, Kendall Parlett, Kai Aspelin, Alicia Amaro, Jeff Howard, and Cathy Doowes.

Meeting Schedule: Third Tuesday of every month at 10 am.

CAD Committee

Purpose Statement

The CAD Committee is a DOAG committee that participates as part of the Fire/EMS CAD Oversight Committee, which is a subcommittee of the Sonoma County Fire Chiefs Association. The committee is responsible for the coordination of information between all Sonoma County Fire Agencies and Sonoma County Law Enforcement Consortium. The committee is also responsible for monitoring CAD standards used in the CAD system by the Fire and EMS agencies. The meetings are open to the public and are normally held on the third Thursday of every month. Minutes are created and published to all attendees and past attendees when appropriate.

CAD Chairman: Doug Williams
Email address: dwilliams@rvfire.org
Phone number: 707-539-1801

Other Members: John Lantz, Ron Collier, Mark Basque, Joe Gear, Sophia Galifaro

Meeting Schedule: Third Thursday of every month

BACK-UP COMMITTEE

Purpose Statement

The Back-up Committee is responsible for the development and review of procedures to be followed in the event of a failure in one or more components of the Fire/EMS dispatching system. In addition to the development of procedures, the committee also makes recommendations pertaining to the procurement of hardware, software, communications equipment, and documentation that may be necessary to meet the requirements of maintaining back-up provisions. The committee serves as a interface with the CDF Emergency Command Center for off-site back-up procedures. Meetings are held as necessary and meeting minutes are produced when significant actions are taken.

Back-up Committee Chairperson: Doug Williams
Email address: dwilliams@rvfire.org
Phone number: 707-539-1801

Other Members: Mike Mickelson, Eric Polan, Joe Gear

Meeting Schedule: Meetings are held as necessary.

CONTRACT COMPLIANCE COMMITTEE

Mission Statement

- The compliance committee is responsible for reviewing the contractor's performance in meeting the REDCOM contract requirements.
- The committee is responsible for providing information to the DOAG, specific to contract conditions and compliance.
- The committee shall meet monthly to review the contractor's performance.
- Members of the committee shall work together to devise methods necessary to evaluate contract compliance.
- The committee may, under direction of the DOAG, conduct or supervise an audit of any contract requirement.
- The committee shall provide a monthly report to the DOAG summarizing the committee's monthly meeting.
- The committee shall advise the DOAG of any areas in the contract that require clarification, interpretation, or potential modifications to the contract terms and conditions.
- The committee meets third Wednesday of the month at Santa Rosa Training Tower at 9 am.

Compliance Committee Chairperson: Dan George

Email address: dgeorge@sonic.net

Phone number: 707-481-8105

Other Members: Randy Collins, Vern Losh, Kent Coxon, Jason Jenkins, Jim Feige, Frances Rossiter, Eric Polan

Meeting Schedule: Third Wednesday of the month at Santa Rosa Training Tower at 9 am.

GRANT COMMITTEE

Purpose Statement

The Grant Committee is responsible for researching grant opportunities, making application to applicable grants and managing approved grants. The committee will look to further the general mission of REDCOM by finding opportunities to improve radio equipment and provide funding for other programs as identified by the DOAG. This committee is shared with the Sonoma County Fire Chief's

Association, and reports to both organizations. The committee meets as necessary depending on grant opportunities.

Grant Committee Chairperson: John Zanzi

Email address: jzanzi@sonic.net

Phone number: 707-823-8061

Other Members: Dan George, Eric Polan

Meeting Schedule: Meetings are schedule as needed