



MCI POSITION DESCRIPTIONS CONTINUED

TREATMENT DISPATCH MANAGER

Function	Coordinate the transportation of patients out of the Treatment Areas; organize same with Patient Transportation Group.
Report to	Treatment Unit Leader , radio designation " Treatment Leader "
Radio Designator	Your radio designator is " Dispatch "
Subordinates	Staff as needed
Duties & Responsibilities	<ul style="list-style-type: none">▪ Obtain briefing from Treatment Unit Leader▪ Establish communications with Immediate, Delayed and Minor Treatment Managers▪ Establish communication with Patient Transportation Group Supervisor▪ Assess need for personnel and resources and request as appropriate▪ Verify patient transportation priority▪ Advise Medical Communications Coordinator of patient status and coordinate Transportation▪ Establish and maintain communication with ground and air ambulance managers to provide appropriate transport▪ Assure recording of appropriate records (ICS-MC-306, ICS-MC-308, Appendix D)▪ Coordinate ambulance loading with Treatment Manager and ambulance personnel