



MCI POSITION DESCRIPTIONS CONTINUED

## LOGISTICS SECTION CHIEF

<b>Function</b>	Provide facilities, services and materials in support of the incident. Participates in development and implementation of the Incident Action Plan. Supervises the branches and units within the Logistics Section.
<b>Report To</b>	<b>Incident Commander</b> (radio designator "IC")
<b>Radio Designator</b>	Your radio designator is " <b>Logistics</b> "
<b>Subordinates</b>	Branch Directors within Logistics Section
<b>Duties &amp; Responsibilities</b>	<ul style="list-style-type: none"><li>▪ Obtain briefing from the Incident Commander</li><li>▪ Plan organization of section, assign work locations, preliminary tasks and personnel</li><li>▪ Notify resources unit of activation, names &amp; location of personnel</li><li>▪ Participate in preparation of Incident Action Plan</li><li>▪ Identify service and support requirements</li><li>▪ Provide input to and review communications, medical &amp; traffic plans</li><li>▪ Coordinate and process requests for additional resources</li><li>▪ Review Incident Action Plan and estimate section needs</li><li>▪ Ensure Incident Communications Plan is prepared</li><li>▪ Advise on current service and support capabilities</li><li>▪ Prepare service and support elements of Incident Action Plan estimating future requirements</li><li>▪ Receive Demobilization Plan from Planning Section</li><li>▪ Recommend release of resources in conformity with plan</li><li>▪ Ensure general welfare and safety of section personnel</li></ul>