



MCI POSITION DESCRIPTIONS

INCIDENT COMMANDER (IC)

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| Function | The Incident Commander is responsible for incident activities including the development and implementation of strategic decisions and for approving the ordering and releasing of resources. |
| Radio Designator | Your radio designator is "IC" |
| Subordinates | Staff, Section Chiefs, Branch Directors, Group Supervisors |
| Duties & Responsibilities | <ul style="list-style-type: none">▪ Obtain incident briefing from prior Incident Commander▪ Assess incident situation▪ Activate elements of the incident command system▪ Brief command staff and section chiefs▪ Ensure planning meetings are conducted▪ Approve and authorize implementation of incident action plan▪ Determine information needs and inform command personnel of needs▪ Coordinate staff activity▪ Manage incident operations▪ Approve requests for additional resources and requests for release of resources▪ Approve the use of trainees on the incident▪ Authorize release of information to news media▪ Ensure Incident Reports & forms are completed and forwarded to appropriate agencies center(s)▪ Approve plan for demobilization |