



# CASUALTY IDENTIFICATION AND TRACKING PROCEDURES

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## Introduction

The objectives of casualty identification and casualty tracking procedures are to systematically identify casualties at an MCI and to document their movement from the incident location to receiving hospital.

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## Transport Procedure

The **Medical Communications Coordinator** or designee will record the following for each patient transported from the MCI on the Patient Triage And Destination Log:

- Triage Tag # (include category, sex, age and chief complaint)
- Transporting ambulance identifier
- Hospital destination
- Departure time from scene
- Triage category (Immediate, Delayed, Minor)
- Name of patient if available

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The **Medical Communications Coordinator (MCC)** will relay the above information to the **Medical Group Supervisor (MGS)**. (Note: MGS may be acting as the MCC)

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## After Transport

After all casualties have been removed from the scene, the **Medical Group Supervisor** will forward the Patient Triage and Destination Log to the Incident Commander, and a fax copy of the log to the Coordinating Base Hospital which in turn will fax out copies to affected receiving facilities.

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## Coordinating Base Hospital

The Coordinating Base Hospital will contact each receiving hospital and obtain the following for each casualty transported to or arriving at the facility respectively:

- Name or physical description
- Address
- Age
- Sex
- Seriousness of injury (ie, Good, Fair, Serious, Critical)

The Coordinating Base Hospital will maintain the casualty information list and relay same to appropriate Public Information Officers (PIO's) if requested by the Incident Commander/Designee or EMS Coordinator/Designee.

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