

# County Of Sonoma Agenda Item Summary Report

Clerk of the Board Use Only  
 Meeting Date                      Held Until  
 /   /                                      /   /  
 Agenda Item No:                      Agenda Item No:  
 \_\_\_\_\_                                      \_\_\_\_\_

**Department:** Permit and Resource Management Department

**4/5 Vote Not Required**

**Contact:**  
Kiergan Pegg

**Phone:**  
(707) 565-2296

**Board Date:**  
10/06/2009

**Deadline for Board Action:**

**AGENDA SHORT TITLE:** Contract Agreement: Accela, Inc.

**REQUESTED BOARD ACTION:** Authorize the Chair of the Board to execute an agreement in the amount of \$72,274.00 with Accela Inc. for license, service, and maintenance of software and hardware for wireless submission of inspection results.

## CURRENT FISCAL YEAR FINANCIAL IMPACT

**EXPENDITURES:**

**ADDITIONAL FUNDS REQUIRING BOARD APPROVAL:**

Estimated Cost	\$72,274.00	Contingencies (Fund Name:)	\$0
Amount Budgeted	\$72,274.00	Unanticipated Revenue (Source:)	\$0
Other Available Appropriations (Explain Below)	\$0	Other Transfers (Source:)	\$0
Additional Requested	\$0	Additional Funds Requested	\$0

**Explanation (if required):** Funding for this project comes from PRMD's Technology Enhancement Fee which is assessed on all building permits.

**Prior Board Action:** n/a.

**Alternatives – Results of Non-Approval:** PRMD would not benefit from the efficiencies of wireless technology in the building inspection process and in performance of Rapid Evaluation Safety Assessments.

**Background:** The Permit & Resource Management Department is undertaking a pilot project to test wireless inspection technology. The project involves purchase of computer software, hardware, and implementation services to allow Building Inspectors to wirelessly access PRMD's enterprise permit tracking system while in the field.

The project will improve inspector and clerical efficiency, reduce vehicle miles traveled, and improve service. Inspectors will be able to spend more time in the field each day by eliminating the need to come into the office to receive their dispatch and pull and re-file paper records. By reducing employee commutes to and from the office, the project will reduce vehicle miles traveled, thereby cutting greenhouse gas emissions. Service to permit applicants will be enhanced when all data connected with a project is available to inspectors and applicants in the field. Finally, the project will improve PRMD's Rapid Evaluation Safety Assessment (RESA) process by allowing inspectors to go straight from home to a disaster-stricken area to perform safety assessments and transmit results directly to PRMD and the Emergency Operations Center. Permits Plus Wireless technology proved invaluable in New Orleans after Hurricane Katrina.

The software PRMD wishes to purchase under the subject agreement is an add-on to PRMD's existing Permits Plus software and is, therefore, only available from Accela, Inc. The proposed agreement with Accela includes user licenses for the five pilot project participant Building Inspectors, implementation services, and ongoing support and maintenance.

Separate from the subject Accela agreement, the project also includes purchase of ruggedized tablet PC's and the services of the Information Systems Department (ISD) to set up the service hardware and provide secure communications with PRMD's Permits Plus SQL database. PRMD will work closely with ISD to configure the hardware and software to meet County security standards. Hardware for this project is being funded from ISD's Desktop Maintenance Program (DMP).

If successful, PRMD hopes to purchase eight additional software licenses and hardware for the remaining Building Inspectors using FY 10-11 Technology Enhancement Fee revenue.

**RECOMMENDED ACTION:** Authorize the Chair of the Board to execute an agreement in the amount of \$72,274.00 with Accela Inc. for license, service, and maintenance of software and hardware for wireless submission of inspection results.

**Attachments:** none.

**On File With Clerk:**

1. Software License Agreement with Accela, Inc. for signature
2. Service Agreement Accela, Inc. for signature
3. Maintenance Agreement Accela, Inc. for signature.

**CLERK OF THE BOARD USE ONLY**

**Board Action (If other than "Requested")**

**Vote:**