

<b>County of Sonoma</b> <b>Agenda Item Summary Report</b>	<b>Clerk of the Board Use Only</b>	
	<b>Meeting Date</b> _____ / _____ / _____ <b>Agenda Item No.</b> _____	<b>Held Until</b> _____ / _____ / _____ <b>Agenda Item No.</b> _____

<b>Department:</b> Human Services/IHSS Public Authority	<input type="checkbox"/> <b>4/5 Vote Required</b>
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<b>Contact:</b> Jo Weber Michael Humphrey	<b>Phone:</b> (707) 565- 5802 (707) 565-5701	<b>Board Date:</b> 09/29/09	<b>Deadline for Board Action</b> 09/29/09
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**Agenda Short Title:**  
 In Home Supportive Services (IHSS) Public Authority Position Allocation Changes

**Requested Board Action:**  
 Resolution amending the departmental allocation list for In-Home Supportive Services Public Authority, deleting one IHSS PA Department Analyst position, effective November 2, 2009.

Authorize In-Home Supportive Services Public Authority to begin the layoff implementation process in accordance with applicable MOU's.

CURRENT FISCAL YEAR FINANCIAL IMPACT			
Estimated Cost	\$	0	Contingencies \$
			(Fund Name: )
Amount Budgeted	\$	0	Unanticipated Revenue \$ 0
			(Source:)
Other Avail Approp	\$	0	Other Transfer(s) \$ 0
			(Source:)
<b>Additional Requested:</b>	\$	0	<b>Total Source of Funds:</b> \$ 0
Explanation (if required): Reductions in state funding necessitate a reduction of \$88,224 in expenditures.			

**Prior Board Action(s):**  
 Adopted FY 09-10 Final Budget

**Alternatives – Results of Non-Approval:**  
 If the position is not eliminated and/or reduced, and other options were not identified, the Public Authority would exceed allocated federal and state funding, creating additional county general fund costs. Other options would result in a reduction of direct client services.

**Background:**

The Human Services Department and In-Home Supportive Services (IHSS) Public Authority request approval to delete one FTE IHSS Public Authority Department Analyst.

The Board of Supervisors, acting as the Board of Directors of the IHSS Public Authority, is the governing body for the IHSS Public Authority and has the authority to establish and delete IHSS Public Authority classifications and salaries. The IHSS Public Authority provides that the salaries of IHSS Public Authority employees be administered in the same manner as prescribed in the Sonoma County Salary Resolution No. 95-0926.

The FY 2009-10 state budget signed by the governor included a \$37.9 million statewide reduction for Public Authority operations. The allocation of Sonoma County's share of the reduction has not yet been determined by the California Department of Social Services. However, the Public Authority is making initial staff and salary reductions in order to reduce the magnitude of additional reductions when the allocation amount is finalized, which is anticipated to be some time in October.

On September 15, the Board of Supervisors approved a 10% reduction in salary to the IHSS Public Authority Manager, resulting in a \$7,600 budget year savings. Eliminating the Public Authority Department Analyst position will result in an additional budget year savings of \$88,224. This position is currently filled. The impact of this reduction is that the Public Authority will no longer manage the administration of IHSS provider health and dental benefits. The Public Authority has reached agreement with Dublin Insurance Services, the carrier for IHSS provider benefits through the Health Care Employees/Employer Medical Trust, to administer these responsibilities. This service provided by Dublin Insurance will be included in the \$.60 per hour that is designated for IHSS provider benefits. Dublin Insurance maintains a toll-free number in English, Spanish, and Russian, which will ensure the same high-level customer service for the IHSS providers. The Public Authority anticipates no disruption in service and will work closely with Dublin Insurance to ensure a smooth transition.

Once the Public Authority's allocation is provided by the state, the Department and the Public Authority will return to the Board of Supervisors with a final budget plan for the current fiscal year.

**Requested Board Action:**

Resolution amending the departmental allocation list for In-Home Supportive Services Public Authority, deleting one IHSS PA Department Analyst position, effective November 2, 2009.

Authorize In-Home Supportive Services Public Authority to begin the layoff implementation process in accordance with applicable MOU's.

Attachments: Resolution

**On File with Clerk:**

**CLERK OF THE BOARD USE ONLY**

**Board Action (If Other than "Requested")**

**Vote:**

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