

<h1 style="margin: 0;">County Of Sonoma</h1> <h2 style="margin: 0;">Agenda Item</h2> <h3 style="margin: 0;">Summary Report</h3>			Clerk of the Board Use Only	
			Meeting Date / /	Held Until / /
			Agenda Item No: _____	Agenda Item No: _____
Department: Sonoma County Agricultural Preservation and Open Space District			<input type="checkbox"/> 4/5 Vote Not Required	
Contact: Kathleen Marsh	Phone: (707) 565-7360	Board Date: 9/29/2009	Deadline for Board Action:	
AGENDA SHORT TITLE: Plum Ranch Road and Cleland Ranch Road Improvements (Saddle Mountain Property)				
REQUESTED BOARD ACTION(S): <ol style="list-style-type: none"> 1. Accept lowest responsible and responsive bid for the Improvements to Plum Ranch Road and Cleland Ranch Road (Saddle Mountain Property) and authorize Interim General Manager to execute the contract for construction between the Sonoma County Agricultural Preservation and Open Space District and Bruce Harborth d.b.a. Harborth Enterprise for \$77,640. 2. Authorize the Interim General Manager to sign Document 00650 (Agreement and Release of Any and All Claims) (with County Counsel review if any unresolved claims are listed by the contractor). 3. Authorize the Interim General Manager to waive the escrow account requirements of Document 00670 (Escrow Bid Documents) of the Project Manual. 4. Authorize the District's Interim General Manager to terminate the contract, if appropriate. 5. Approve Document 00610 (Construction Performance Bond) and Document 00620 (Construction Payment Bond). 				
CURRENT FISCAL YEAR FINANCIAL IMPACT				
<u>EXPENDITURES:</u>		<u>ADDITIONAL FUNDS REQUIRING BOARD APPROVAL:</u>		
Estimated Cost	\$77,640.00	Contingencies (Fund Name:)		\$0
Amount Budgeted	\$77,640.00	Unanticipated Revenue (Source:)		\$0
Other Available Appropriations (Explain Below)	\$0	Other Transfers (Source:)		\$0
Additional Requested	\$0	Additional Funds Requested		\$0
Explanation (if required): Funding is available in the district's FY 09-10 budget.				
Prior Board Actions: 04/07/09-Resolution No. 09-0279 authorizing execution of an agreement between Sonoma County Agricultural Preservation and Open Space District and Sonoma County Water Agency for construction management and administrative services related to Saddle Mountain. 01/10/06 Resolution No. 06-0042 authorizing the subdivision improvement agreement requiring the road improvements and making CEQA findings regarding the agreement.				
Alternatives – Results of Non-Approval: None.				

In January 2006, the Sonoma County Agricultural Preservation and Open Space District purchased the Saddle Mountain property for natural resources protection and public outdoor recreation. As part of the purchase, the District merged the parcels into a 4 parcel subdivision, and entered into a subdivision improvement agreement with the County of Sonoma. As part of this subdivision agreement, the District is required to make certain improvements to roads associated with the Saddle Mountain property. These improvements consist primarily of creating turn-outs for emergency vehicles and improving the surface of Plum Ranch Road with a fog seal.

Additionally, the District is required to improve the access to the property at the intersection of Cleland Ranch Road and Calistoga Road. This improvement will consist of vegetation clearing to improve sight distance and paving the driveway apron.

In order to assist District staff in these efforts, the District entered into a contract with the Sonoma County Water Agency (SCWA) April 7, 2009, for road improvement construction management and administration services. SCWA was selected to provide these services for the District based on their experience managing road improvement projects and their ability to perform the work within the required time frame. The District also contacted Transportation and Public Works regarding providing these services, however TPW was not able to provide these services within the required time frame.

Project work comprises construction of Plum Ranch Road and Cleland Ranch Road improvements in an unincorporated area near Santa Rosa, California, including without limitation:

1. Plum Ranch Road: fog seal approximately 5,300 linear feet of existing road, brush clearing along each side of the road, install three turnouts and one fire safe turnaround.
2. Cleland Ranch Road: improve the driveway access/apron at the intersection of Calistoga and Cleland Ranch Road, perform brush clearing on each side of the driveway apron to improve the sight distance for oncoming traffic.

The Permit and Resource Management Department encroachment/grading permit has been issued and received.

Per the agreement authorized by Resolution No. 09-0279, the Sonoma County Water Agency is providing construction management and administrative services related to Improvements to Plum Ranch Road and Cleland Ranch Road (Saddle Mountain Property) for the Sonoma County Agricultural Preservation and Open Space District (District).

Bids for construction of said Project were received on September 11, 2009, as follows:

Bruce Harborth dba Harborth Enterprise, Sebastopol, CA	\$ 77,640.00
Parmeter Paving & Excavation, Inc., Cazadero, CA	\$105,842.00

The engineer's estimate was \$85,000.

Attachments:

None.

On File With Clerk:

Project Manual (Specifications).

CLERK OF THE BOARD USE ONLY

Board Action (If other than "Requested")	Vote:

Background (continued):

A contractor must execute a release of claims (Document 00650) before final payment, but may except any unresolved claims from the release. Staff requests approval to authorize Interim General Manager to approve the release unless the Contractor lists unresolved claims. In that case, County Counsel must review Document 00650 prior to Interim General Manager approval.

Document 00670 (Escrow Bid Documents) of the Project Manual requires that the contractor submit bid preparation documents into an escrow account at a mutually agreeable institution. The documents would be available later for review by District and contractor in case of a dispute. District staff has determined that this procedure is unnecessary for this Project and, after evaluation of the documents, District staff finds nothing out of the ordinary, and recommends that the Board authorize the Interim General Manager to waive this requirement.

Document 00610 (Construction Performance Bond) and Document 00620 (Construction Payment Bond) are included in the Project Manual on file with the Clerk.

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