

County Of Sonoma Agenda Item Summary Report

Clerk of the Board Use Only

Meeting Date

Held Until

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Agenda Item No:

Agenda Item No:

Department: Sonoma County Water Agency and Russian River, Sonoma Valley and Occidental County Sanitation Districts

4/5 Vote Not Required

Contact:
Hody Wilson

Phone:
(707) 521-1843

Board Date:
9/15/2009

Deadline for Board Action:

AGENDA SHORT TITLE:

Agreement for Maintenance Services - Second Amended

REQUESTED BOARD ACTION:

Concurrent Action:

1. Authorizing Chair to execute the 2nd Amended Agreement between the Sonoma County Water Agency on behalf of Airport/Larkfield/Wikiup Sanitation Zone and Geyserville Sanitation Zone, (Agency); and Russian River County Sanitation District; Sonoma Valley County Sanitation District; Occidental County Sanitation District, (Districts) and ZSI Automation & Control Systems, Inc. for maintenance of computers and other electronic instruments and related services (adding \$35,000).
2. Authorizing the Agency's General Manager/Chief Engineer to amend the Agreement provided amendments do not cumulatively increase the total cost to the Agency/Districts by more than \$25,000 and do not substantially change the scope of work.
3. Resolution authorizing budgetary adjustments to the 2009/10 final budget for the Sonoma Valley County Sanitation District Operations Fund in the amount of \$35,000.

CURRENT FISCAL YEAR FINANCIAL IMPACT

EXPENDITURES:

ADDITIONAL FUNDS REQUIRING BOARD APPROVAL:

Estimated Cost	\$35,000	Contingencies (Fund Name:)	\$0
Amount Budgeted	\$0	Unanticipated Revenue (Source:)	\$0
Other Available Appropriations (Explain Below)	\$0	Other Transfers (Source:)	\$0
Additional Requested	\$35,000	Additional Funds Requested	\$0

Explanation (if required): None.

Prior Board Action:

07/19/2005: Approved agreement between Consultant and the Sonoma Valley County Sanitation District for three years (\$180,000).

Alternatives – Results of Non-Approval: None.

Background:

Sonoma County Water Agency (Agency) and Russian River, Sonoma Valley and Occidental County Sanitation Districts water and wastewater facilities require significant hard-wiring work in addition to programming, maintenance, and repair of Programmable Logic Controller (PLC), Human Machine Interface (HMI), Variable Frequency Drivers (VFD), and Controllers. Work includes Supervisory Control and Data Acquisition (SCADA), drawings, and manuals as requested to facilitate operational changes to Agency equipment. Work may also include design review of capital improvement drawings and specifications and related construction phase work. The original agreement with ZSI Automation & Control Systems, Inc. (Consultant) was signed April 22, 2008, for \$290,000.

Subsequently, a First Amended Agreement was signed April 23, 2009, in order to remove \$20,000 from Occidental County Sanitation District’s encumbrance for higher priority projects in that District, and to add \$20,000 to Sonoma Valley’s work under this agreement.

Under this Second Amended Agreement, the Consultant shall perform additional programming and other work at the Sonoma Valley Treatment Plant and at Sonoma Valley’s R4 Reclamation Area Pump Station. The additional programming is necessary due to the number of PLCs doubling in the last fiscal year. After 5 years of maintaining its rates, the Consultant’s rates have increased by 3%.

It is recommended that the Board approve and authorize the Chair to execute the Agreement between the Agency on behalf of Airport/Larkfield/Wikiup Sanitation Zone and Geyserville Sanitation Zone; Russian River, Sonoma Valley, Occidental County Sanitation Districts, and the Consultant for programming changes, maintenance, and repair to existing and new computer equipment as needed for a period of three years (for a new total of \$325,000, an increase of \$35,000).

REQUESTED BOARD ACTION:

Concurrent Action:

1. Authorizing Chair to execute the 2nd Amended Agreement between the Sonoma County Water Agency on behalf of Airport/Larkfield/Wikiup Sanitation Zone and Geyserville Sanitation Zone, (Agency); and Russian River County Sanitation District; Sonoma Valley County Sanitation District; Occidental County Sanitation District, (Districts) and ZSI Automation & Control Systems, Inc. for maintenance of computers and other electronic instruments and related services (adding \$35,000).
2. Authorizing the Agency’s General Manager/Chief Engineer to amend the Agreement provided amendments do not cumulatively increase the total cost to the Agency/Districts by more than \$25,000 and do not substantially change the scope of work.
3. Resolution authorizing budgetary adjustments to the 2009/10 final budget for the Sonoma Valley County Sanitation District Operations Fund in the amount of \$35,000.

Attachments: Resolution (R1)

On File With Clerk: 1) Agreement (4 Copies); 2) Working copy showing changes.

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Board Action (If other than “Requested”)

Vote: