

**COUNTY OF SONOMA
AGENDA ITEM
SUMMARY REPORT**

Clerk of the Board Use Only
Meeting Date / / **Held Until** / /
Agenda Item No: _____ **Agenda Item No:** _____

Department: Information Systems

(x) **4/5 Vote Required**

Contact:
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Board Date:
08/25/09

Deadline for Board Action:

AGENDA SHORT TITLE:

Information Systems Year-End Interdepartmental Transfers

REQUESTED BOARD ACTION:

Adopt a resolution authorizing budgetary adjustments to the FY 08-09 Final Budget for the Information Systems Department baseline in various County departments, in the amount of \$227,290 reflecting increased expenses in some departments offset by decreased expenses in other departments.

CURRENT FISCAL YEAR FINANCIAL IMPACT

EXPENDITURES

ADD'L FUNDS REQUIRING BOARD

Estimated Cost \$

Contingencies \$
(Fund Name:)

Amount Budgeted \$

Unanticipated Revenue \$
(Source:)

Other Avail Approp. \$
(Explain below)

Other Transfer(s) \$
(Source:)

Additional Requested: \$

Add'l Funds Requested: \$

Explanation (if required):

Prior Board Action(s) :

This is a routine year-end procedure established in 1976 to balance the data processing accounts of General Fund departments at the end of each fiscal year.

Alternatives - Results of Non-Approval:

The financial records of the County would not meet the State requirements of balancing all accounts at the end of the fiscal year.

Background:

The Information System Department's appropriations in each County department are based on estimates made during the budget preparation period. Routine, on-going projects are budgeted based on prior history. Budget amounts for new projects are based on the project scope.

There are several basic issues that result in budget variances:

Expenditures for new projects can vary from the budget as these projects are often budgeted in the early stages of their planning.

Legislative or court mandated actions can dictate changes to departments that result in the need for additional or reduced Information Systems Department support.

Departmental workload changes can result in the need for additional or reduced Information Systems Department support.

Acceleration or delay of projects for various reasons can cause a variance between estimated and actual costs within a fiscal year.

The Information Systems Department is requesting transfers totaling \$227,290 between the Information Systems service budgets of various General Fund departments, increased expenditures in department budgets have been offset by lower costs in other departments.

Attachments:

Appropriation Transfer Resolution

On File With Clerk:

CLERK OF THE BOARD USE ONLY

Board Action (If other than "Requested")

Vote: