

<b>County of Sonoma</b>  <b>Agenda Item</b>  <b>Summary Report</b>		Clerk of the Board Use Only Meeting Date ____/____/____  Agenda Item No: _____	
<b>Department: Sonoma County Agricultural Preservation and Open Space District</b>		<b>( ) 4/5 Vote Required</b>	
<b>Contact:</b> <b>Kim Batchelder</b>	<b>Phone:</b> <b>(707) 565-7360</b>	<b>Board Date:</b> <b>08/25/09</b>	<b>Deadline for Board Action:</b>
<b>Agenda Short Title:</b> North Slope Sonoma Mountain Ridge Trail Project – Amendment Agreement for Consultant Services  <b>REQUESTED BOARD ACTION:</b> Authorize the Interim General Manager of the Sonoma County Agricultural Preservation and Open Space District to execute an amended agreement between the District and LandPeople to complete wetland delineation, draft construction drawings, and prepare draft application materials for permit applications to state and federal regulatory agencies in order to begin construction of the North Slope Sonoma Mountain Ridge Trail Project in an amount not to exceed \$32,000.			
<b>CURRENT YEAR FINANCIAL IMPACT</b>			
<u><b>EXPENDITURES</b></u>		<u><b>SOURCE OF ADDITIONAL FUNDS REQUESTED</b></u>	
Estimated Cost	\$ 000.00	Contingencies (Fund Name: )	\$ 000.00
Amount Budgeted	\$ 000.00	Unanticipated Revenue (Sources: )	\$ 000.00
Other Avail. Approp.		Other Transfer(s)	\$ 000.00
(Explain below)	0.00	Total Source of Funds:	\$ 0.00
Additional Requested:	\$		
Explanation (if required):			
<b>Prior Board Action(s):</b> March 18, 2008, by Reso. No. 08-0250, the Board adopted a mitigated negative declaration and mitigation monitoring program for the North Slope Sonoma Mountain Ridge Trail Project (“the project”); determining that the project is consistent with the 1989 Sonoma County General Plan; and approving the project.			
<b>Alternatives - Results of Non-Approval:</b> Do not approve contract amendment. Consultant would absorb cost overrun and be less likely to provide professional services and technical insight needed to see this project to fruition.			

**Background:**

In December of 2008, the District prepared a scope of work that outlined the tasks needed to acquire regulatory permits from municipal, state, and federal agencies to proceed with the construction of the North Slope Sonoma Mountain Ridge trail project. The original agreement was to include the following activities:

- 1) Conduct wetland delineation along all proposed construction sites.
- 2) Prepare a wetland assessment report and verify mapping of all wetland areas with U.S. Army Corps of Engineers.
- 3) Prepare draft applications for state and federal regulatory agencies for appropriate permits to complete the trail project.
- 4) Prepare a hydraulic study of proposed bridge sites on South Fork Matanzas Creek.
- 5) Prepare preliminary design of pedestrian/equestrian bridge and abutments to span the South Fork Matanzas Creek.
- 6) Coordinate and communicate with regulatory agencies to expedite the approval process of each application submitted.

The original contract was executed on January 2, 2009 for the amount not to exceed \$25,000. The tasks were completed and the applications submitted on April 2, 2009 to the U.S. Army Corps of Engineers, California Department of Fish and Game, and the California State Water Resources Control Board. However, in preparing these applications and support documentation, the consultant exceeded the budget by approximately \$7000. While the scope of the project did not change, there were three unanticipated activities that caused the consultant to exceed the approved amount for this contract.

1. The District was required to submit an application to two separate Regional Water Quality Control Board districts, rather than one as anticipated, because the project crosses two jurisdictions.
2. A draft Storm Water Pollution Prevention Plan (SWPPP) was prepared to demonstrate to regulatory agencies the proposed best management practices the District intends to use on this project. The applications were submitted in advance of preparation of construction documents, which is when a SWPPP is typically prepared.
3. The consultant assisted in describing and quantifying the impacts of trail bridges that were designed by the District to provide information required for the permit applications.

The consultant has completed the tasks outlined in the scope of work and has assisted the District in obtaining the necessary environmental permits to begin construction on this project. Since the total cost of the work completed exceeds \$25,000, it is beyond the Interim General Manager's authority to approve this amendment. Therefore, the District is requesting Board approval for this amendment.

**Attachments:**

**On File With Clerk:**

- 1) **Professional Service Agreement – LandPeople executed 1/09**
- 2) **Draft Amendment to Agreement (pending)**

**CLERK OF THE BOARD USE ONLY**

**Board Action (If other than "Requested")**

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**Vote:**