

**COUNTY OF SONOMA
AGENDA ITEM
SUMMARY REPORT**

Clerk of the Board Use Only
 Meeting Date: ___/___/___ Held Until: ___/___/___
 Agenda Item No: _____ Agenda Item No: _____

Department: Regional Parks

() 4/5 Vote Required

Contact:
Todd Holmes

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Board Date:
August 18, 2009

Deadline for Board Action:

AGENDA SHORT TITLE:

Regional Parks As-Needed Agreement

REQUESTED BOARD ACTION:

Authorize the Chairperson of the Board of Supervisors to execute new as-needed professional service agreement for Geotechnical Engineering.

CURRENT FISCAL YEAR FINANCIAL IMPACT

<u>EXPENDITURES</u>		<u>ADD'L FUNDS REQUIRING BOARD APPROVAL</u>	
Estimated Cost	\$	Contingencies (Fund Name:)	\$
Amount Budgeted	\$	Unanticipated Revenue (Source:)	\$
Other Avail Approp (Explain below)	\$	Other Transfer(s) (Source:)	\$
Additional Requested:	\$	Add'l Funds Requested:	\$
Explanation (if required):			

Prior Board Action(s):

Board approved the Regional Parks 2008-2013 5-Year Capital Project Plan.
 June 16, 2009 – Board approves as-needed professional services agreements with 11 firms.

Alternatives - Results of Non-Approval:

Regional Parks will need to contract for each professional service agreement individually. Non-approval will increase administrative costs and potentially lead to scheduling delays for park projects.

BACKGROUND: (On File with the Clerk: One As-Needed Contract (5 copies))

Discussion:

The adopted Five Year Capital Project Plan for Regional Parks contains numerous projects that require a range of professional services. In order to expedite contracting for these services over the next three years, the Regional Parks Department proposes that multi-year as-needed agreements with several firms for each professional services discipline be utilized.

Regional Parks selected the consultants based upon a Request for Proposal (RFP) and analysis of numerous criteria, including quality and scope of related work experience, ability to perform tasks, competence, references, past work performance with the Department, willingness to agree to County's contract language, cost efficiency, and responsiveness to the RFP.

In June, the Board approved professional services agreements with 11 firms. Based upon ranking from the RFP process, one more consulting services agreement is recommended for an amount not to exceed \$100,000.

Reese and Associates is a Geotechnical Engineering firm. The company is changing names due to the retirement of its founding engineer. The remaining staff meets the qualifications sought for anticipated parks projects.

If authorized, this would be the second as-needed agreement with a Geotechnical Engineering firm. This will allow staff to obtain quotes from both firms for each project, ensuring that the County is receiving the best price and product.

Request

Authorize the Chairperson of the Board of Supervisors to execute new as-needed professional service agreement for Geotechnical Engineering.

Attachments:

On File With Clerk: One As-Needed Contract (5 copies)

CLERK OF THE BOARD USE ONLY

Board Action (If other than "Requested")

Vote: