

**COUNTY OF SONOMA
AGENDA ITEM
SUMMARY REPORT**

Clerk of the Board Use Only
Meeting Date **Held Until**
 ___/___/___ ___/___/___
Agenda Item No: **Agenda Item**
No: **No:**
 _____ _____

Department: Health Services

(X) 4/5 Vote Required

Contact:
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Board Date:
8/11/09

Deadline for Board Action:
8/11/09

AGENDA SHORT TITLE: Department of Health Services – Fiscal and Program Adjustments

REQUESTED BOARD ACTION:

Authorize the Director of Health Services to execute an application for federal registration of a trademark/service mark for Health Action’s *iGROW* initiative.

Authorize the Director of Health Services to execute a Standard Agreement with the California Department of Public Health for FY 08-09 vital statistics data entry (\$3,633).

Authorize the Director of Health Services to execute a contract amendment with Echo Management Services, subject to County Counsel review, increasing the contract maximum by \$15,547, and any future amendments that do not significantly change the scope of work (new total \$320,547).

Resolution authorizing budgetary adjustments to the FY 09-10 Final Budget within the Special Revenue Fund – Department of Health Services in the amount of \$15,547 (requires 4/5 vote).

Resolution appointing one member to the Sonoma County Commission on AIDS/HIV Health Services Planning Council.

CURRENT FISCAL YEAR FINANCIAL IMPACT

EXPENDITURES

Estimated Cost \$ 321,547

Amount Budgeted 305,500

Other Avail Approp
(Explain below)

Additional Requested: \$ 15,547

ADD'L FUNDS REQUIRING BOARD APPROVAL

Contingencies
(Fund Name:)

Unanticipated Revenue
(Source:)

Other Transfer(s) \$ 15,547
(Source: Realignment)

Add'l Funds Requested: \$ 15,547

Explanation (if required): See explanation in Background.

Prior Board Action(s): 5/12/09 – Accepted Health Action report and recommendations; 6/16/09 – Authorized ECHO Management contract; 11/28/95 – Adopted Commission on AIDS membership recruitment policy.

Alternatives – Results of Non-Approval: Lost opportunity to support Health Action’s goals; obtain State revenue to support vital statistics data entry; provided necessary information technology support and maintenance; and meet recommended federal and state guidelines for Commission on AIDS membership.

BACKGROUND:

The Department of Health Services provides health related services funded through a variety of sources that, due to the nature of activities, requires changes throughout the fiscal year. The actions before the Board today include a variety of program and fiscal adjustments including accepting unanticipated funds and appropriating revenue.

Health Action iGROW Initiative

In May 2009, the Board of Supervisors accepted Health Action’s recommendations for health improvement projects. This spring, Health Action will launch *iGROW*, a countywide initiative to connect people with resources to grow food in their own yards, planters, or community gardens. *iGROW* is a grassroots community engagement effort to link the community with local, healthy produce and increase community involvement in creating a sustainable food system. *iGROW* will collaborate with regional partners to provide information, tools, and resources to support individuals and families to grow food and connect with local sources of fresh produce in the community. To support the project, Health Action will brand the *iGROW* initiative and is requesting Board authorization to apply for federal trademark/service mark registration for the *iGROW* project name.

Fiscal Impact:

The trademark application fee is approximately \$500. The Health Action budget includes grant funds for this purpose. There is no contribution from Realignment or the General Fund.

Vital Statistics Data Entry Agreement

In 2001, the California Department of Public Health (CDPH) established a procedure to pay certain counties the amount of \$1 for each death record entered by the county into the Automated Vital Statistics System (AVSS). The Department requests authority to execute a CDPH standard agreement in order to receive \$3,633 for death records entered in FY 08-09.

Fiscal Impact:

Funds were not included in the FY 08-09 Final Budget. Revenue will be received in FY 09-10 and included in the budget as revenue applicable to a prior year.

Information Technology Support Services

The Department of Health Services contracts with ECHO Management Group for transactional data systems to perform client billing and accounting functions. This system is used to submit claims to Medi-Cal and Medicare, and perform related accounting and reporting functions. As is standard with software systems, ongoing maintenance, support and upgrades are necessary to preserve its integrity and reliability. On June 16, 2009, the Board of Supervisors approved a contract with ECHO Management Group for \$305,000. The cost is \$15,547 more than budgeted, for a total cost of \$320,547. The Department requests authority to amend the contract to cover the total cost.

Attachments: CDPH Vital Statistics Standard Agreement; Resolution authorizing budgetary adjustment in the amount of \$15,547; Resolution appointing one member to the Sonoma County Commission on AIDS.

On File With Clerk: None.

CLERK OF THE BOARD USE ONLY

Board Action (If other than "Requested")

Vote:

BACKGROUND: (continued)

Fiscal Impact:

The FY 09-10 Final Budget includes \$305,000 for information technology support services. The Department is appropriating \$15,547 in Realignment to cover the additional cost of the services. There is no contribution from the General Fund.

Commission on AIDS Appointment

The Sonoma County Commission on AIDS is designated as the Sonoma County HIV Health Services Planning Council for the purpose of receiving and administering funds under the federal Ryan White Treatment Modernization Act of 2006. In addition, the Commission plans for local use of State HIV services funding.

Anyone may apply for membership on the Commission. Consistent with the Commission's procedure for appointing members, the Membership Committee evaluates the applications and makes recommendations to the Commission. The Commission is now forwarding one name to the Board of Supervisors for appointment for the term July 2009 through December 2010: David Whalen, Community Member representing the Affected Community.

Fiscal Impact: Not applicable.