

<b>COUNTY OF SONOMA AGENDA ITEM SUMMARY REPORT</b>			Clerk of the Board Use Only Meeting Date                      Held Until ___/___/___                              ___/___/___  Agenda Item No:                      Agenda Item No: _____                              _____
<b>Department:</b> Human Resources			<b>(    ) 4/5 Vote Required</b>
<b>Contact:</b> Maggie Martin	<b>Phone:</b> (707) 565-3323	<b>Board Date:</b> 8/4/09	<b>Deadline for Board Action:</b>
<p><b>Agenda Short Title:</b> California Women Lead Service Agreement</p> <p><b>Requested Board Action:</b> Authorize Director of Human Resources to sign Service Agreement with California Women Lead</p>			
<b>CURRENT FISCAL YEAR FINANCIAL IMPACT</b>			
<b><u>Expenditures</u></b>		<b><u>Add'l Funds Requiring Board Approval</u></b>	
Estimated Cost	\$ 1,200.00	Contingencies (Fund Name: )	\$
Amount Budgeted	\$ 1,200.00	Unanticipated Revenue (Source: )	\$
Other Avail Approp (Explain below)	\$ _____	Other Transfer(s) (Source: )	\$ _____
<b>Additional Requested:</b>	<b>\$ -0-</b>	<b>Add'l Funds Requested:</b>	<b>\$ _____</b>
<p><b>Explanation (if required):</b> Funds for this project are included in the Commission's FY 2009-10 Program Budget.</p>			
<p><b>Prior Board Action(s):</b> 9/18/2007 – Board received the Commission's <u>Report on the Status of Women in Sonoma County – 2007</u> in which the Commission committed to provide stronger encouragement for women to run for political office or be appointed to boards.</p>			
<p><b>Alternatives – Results of Non-Approval:</b> The Board would miss this opportunity to provide training designed to educate women in the community on the appointment process to boards and commissions at both the local and state levels.</p>			

**Background:**

In 2007, the Commission on the Status of Women produced a Report on the Status of Women in Sonoma County. As part of their findings, the Commission committed to “gather possible partner agencies and develop a program to provide stronger encouragement for all women, particularly ethnic women, to run for political office or be appointed to boards.” Toward this end, the Commission established a Legislation and Representation Task Force to develop projects in this area during the 2007-8 and 2008-9 Fiscal Years and sponsored an educational seminar on how to run for office in September 2008.

This year, the Commission will sponsor a seminar titled “Appointments Training Workshop for Women” that will focus on the appointment application process for boards and commissions at both the local and state levels. The session will be coordinated and conducted by California Women Lead, a statewide, nonpartisan, nonprofit organization dedicated to providing leadership and campaign training, networking opportunities and policy discussion forums for women interested in or who hold elected and appointed offices. The seminar will be open to the public and will be held at 5:30 – 7:30 PM on August 5, 2009 at the Rohnert Park Library.

In order to retain California Women Lead for this program, the Commission on the Status of Women needs to enter into a Service Agreement with that organization. The fee for coordinating and conducting the seminar is \$1,000.00 plus the reimbursement of travel expenses, not to exceed \$200.00.

At this time, Human Resources staff is working with County Counsel to clarify the Director’s authority to sign a Service Agreement on behalf of the Commission. If necessary, we will request Board approval for delegated purchasing authority on behalf of the Commission.

**Requested Board Action:**

Authorize Director of Human Resources to sign Service Agreement with California Women Lead

**Attachments:** Resolution authorizing Director of Human Resources to sign a service agreement with California Women Lead

**On File With Clerk:** Service Agreement with California Women Lead

**CLERK OF THE BOARD USE ONLY**

**Board Action** (If other than "Requested")

**Vote:**
