

RESOLUTION NO. _____

County of Sonoma
Santa Rosa, California 95403

Date: _____

**RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SONOMA
COMMENDING CYNTHIA LEWIS
FOR HER DEDICATION AND SERVICE AS ADMINISTRATIVE AIDE**

WHEREAS, Cynthia Lewis has dedicated her career to public service for the past 30½ years;

WHEREAS, Cynthia served as an Extra Help Nursing Assistant for the Sonoma County Community Hospital's Medical Unit Department from October of 1978, became a permanent employee in 1979, and was promoted to Medical Unit Clerk where she served until July of 1992;

WHEREAS, Cynthia was on loan and served as Clerk Typist III in the County Communications Division from July of 1992 to November of 1993, when she permanently transferred into the division;

WHEREAS, Cynthia transferred to General Services Facilities Operations and served as the Division Secretary from October of 1996 to October of 2007;

WHEREAS, Cindy's Position in Facilities Operations was reclassified in October of 2007 from Secretary to Administrative Aide, where she worked until July of 2009, when she retired from the division;

WHEREAS, Cynthia has made tremendous contributions to the County of Sonoma in numerous areas including administration, documentation of the County's parking program, and her foresight and involvement with the Facilities Operations Division Internship Program;

WHEREAS, Cynthia has provided outstanding leadership as General Services Facilities Operations' Secretary and Administrative Aide over the past 14 years, creating a model customer service organization in the County, which consistently exceeds the expectations of customer departments; and

WHEREAS, in her capacity as Administrative Aide, Cynthia has led successful administrative projects over her tenure beginning with the Computerized Maintenance Management System ("SOMAX") and continuing with the Identification Badge – Proximity Card Badging System, the successful implementation of the County Bike to Work Program, and culminating with one of the most impressive internship

programs in General Services, providing lasting value to the County of Sonoma and leaving an indelible mark on these individuals and the County organization.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County hereby expresses its deep appreciation for the dedication and commitment of the 30½ years in which Cynthia has served the County of Sonoma.

SUPERVISOR VALERIE BROWN

SUPERVISOR MIKE KERNS

SUPERVISOR SHIRLEY ZANE

SUPERVISOR EFREN CARRILLO

SUPERVISOR PAUL L. KELLEY