

Resolution No. _____
County Administration Center
Santa Rosa, CA 95403
Date: _____

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF SONOMA, AMENDING THE GENERAL SERVICES DEPARTMENT ALLOCATION LIST RESTORING 0.45 FTE ACCOUNT CLERK II (ACCOUNTING), 1.0 FTE SECRETARY (PURCHASING) AND DELETING 1.0 FTE ACCOUNT CLERK III (ACCOUNTING) EFFECTIVE AUGUST 15, 2009.

WHEREAS, the Board adopted the Fiscal Year 2009-2010 Final Budget which included position reductions to the General Services Department allocation list of 0.45 FTE Account Clerk II and 1.0 FTE Secretary effective August 15, 2009;

WHEREAS, the Board approved the Early Retirement Option (ERO) Program for employees represented by the Service Employees International Union (SEIU) effective June 16, 2009 to August 24, 2009, to mitigate the need for layoffs;

WHEREAS, an Accounting Technician represented by SEIU has elected to participate in ERO thereby garnering savings to fund restoration of 0.45 Account Clerk II and partial Secretary;

WHEREAS, the Department is eliminating 1.0 FTE of Account Clerk III as one of the conditions of ERO;

WHEREAS, the Secretary position is allocated to the Purchasing Division which supports capital projects by performing project-related purchasing transactions;

WHEREAS, capital projects include costs for other internal services such as Permit and Resource Management Department, Information Systems Department, Facilities Operations and others;

WHEREAS, reimbursement for purchasing transactions performed by the Purchasing Division will not have a significant impact on project budgets and should be accurately reflected as a part project costs;

WHEREAS, it is necessary to retain 0.45 FTE Account Clerk II and 1.0 FTE Secretary and funding for the restoration of these positions will not impact General Fund net County cost; and

WHEREAS, it is necessary to amend the Department Allocation List in order to implement this change.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Sonoma that the Departmental Allocation List for the General Services Department be amended as follows:

Budget Index	Job Class	Class Title	Existing Positions for Job Class	Change in Position Allocation	New Total Allocation for Job Class	Duration/End Date	Salary Range
010108	0402	Account Clerk II	2.55	0.45	3.00	On-going	1826
010207	0023	Secretary	0.00	1.00	1.00	On-going	1999
010108	0403	Account Clerk III	1.00	<1.00>	0.00	On-going	2013
Total Positions Change			3.55	0.45	4.00		

SUPERVISORS:

Brown: Kerns: Zane: Carrillo: Kelley:

Ayes: Noes: Absent: Abstain:

SO ORDERED