

**COUNTY OF SONOMA
AGENDA ITEM
SUMMARY REPORT**

Clerk of the Board Use Only
Meeting Date _____ Held Until _____
Agenda Item No: _____ / ____ / ____ Agenda Item No: _____ / ____ / ____

Department: Health Services and Transportation and Public Works

() 4/5 Vote Required

Contact:
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Board Date:
7/14/09

Deadline for Board Action:

AGENDA SHORT TITLE: Safe Routes to School Authorization to Proceed

REQUESTED BOARD ACTION:

Authorize the Director of Transportation and Public Works to accept the California Department of Transportation Authorization to Proceed with the implementation of Safe Routes to School for the period July 1, 2009 through June 30, 2012 in the amount of \$500,000 (FY 09-10 \$168,835, FY 10-11 \$164,690, FY 11-12 \$166,475).

Authorize the Director of Health Services to execute a contract, subject to County Counsel review, with the Sonoma County Bicycle Coalition for FY 09-10 through FY 11-12, in the amount of \$198,000, and any future amendments that do not significantly change the scope of work (FY 09-10 \$63,000, FY 10-11 \$69,000 and FY 11-12 \$66,000).

CURRENT FISCAL YEAR FINANCIAL IMPACT

EXPENDITURES

ADD'L FUNDS REQUIRING BOARD APPROVAL

Estimated Cost \$ 168,835

Contingencies
(Fund Name:)

Amount Budgeted \$ 168,835

Unanticipated Revenue
(Source:)

Other Avail Approp
(Explain below)

Other Transfer(s)
(Source:)

Additional Requested: \$ 0

Add'l Funds Requested: \$ 0

Explanation (if required): In FY 09-10, DHS budgeted \$168,835. Remaining Caltrans funds will be budgeted in FY 10-11 (\$164,690) and FY 11-12 (\$166,475).

Prior Board Action(s): 7/8/08 – Authorized Safe Routes to School application to California Department of Transportation.

Alternatives – Results of Non-Approval: Lost opportunity to increase the number of children who safely walk and bike to eight schools in south Santa Rosa.

BACKGROUND: (Note: Sonoma County Bicycle Coalition contract is on file with the Clerk of the Board.)

On July 8, 2008, the Board of Supervisors authorized the Department of Health Services (DHS) to submit a grant application to the State of California Department of Transportation (Caltrans) for a Safe Routes to School (SRTS) non-infrastructure grant. Caltrans requires health departments to partner with a local or regional transportation agency to apply for SRTS grants. Health Services partnered with County Transportation and Public Works to submit a grant application.

In October 2008, Caltrans notified DHS that it was awarded \$500,000 to conduct a three-year Safe Routes to School program with Transportation and Public Works acting as the administrative agency. Pending Board approval of the grant agreement, Transportation and Public Works and Health Services will execute a Memorandum of Understanding delineating the roles and responsibilities of each department in accordance with the Caltrans guidelines.

The Safe Routes to School program will serve the Roseland and Bellevue School Districts in south Santa Rosa. The program will provide safe walking and bicycling education and promotion, enforcement efforts to calm traffic near schools, improve traffic safety conditions and remove barriers to walking and biking.

The Sonoma County Bicycle Coalition (SCBC) was selected through a competitive process to provide education and program promotion services, education materials, and equipment to the eight schools served by the program. The Request for Proposal was posted on the DHS website and mailed to over 40 potential contractors identified through the SafeKids Coalition and other injury prevention sources. Three organizations submitted proposals which were evaluated for capacity, experience and cost-effective use of funds by a review committee comprised of DHS and school staff. DHS requests authorization to execute a contract with SCBC to conduct school-based education and encouragement activities such as a Walking School Buses, Walk and Roll to School Day and others for a three-year contract total of \$198,000 (FY 09-10 \$63,000, FY 10-11 \$69,000 and FY 11-12 \$66,000).

The Coalition is uniquely positioned to coordinate education and encouragement activities under the new grant because of its experience with Safe Routes programming and its demonstrated capacity to recruit and coordinate Safe Routes community volunteers. SCBC currently administers Measure M funds for a countywide SRTS program, the City of Sebastopol's SRTS program, and a pilot program at Kawana Elementary School, one of the eight schools in the grant program area.

To implement the SRTS program, the DHS FY 09-10 budget includes \$52,265 to conduct program activities, \$63,000 for a contract with SCBC, \$22,800 for Transportation and Public Works to administer the program, \$15,000 for safety equipment and supplies, and \$15,770 for operating expenses, such as training, travel and educational materials for a total of \$168,835.

FISCAL IMPACT:

The Health Services FY 09-10 Proposed Budget includes \$168,835 in Caltrans grant funds for the SRTS program. The remaining funds will be included in future budget requests (FY 10-11 \$164,690, FY 11-12 \$166,475). Realignment in the amount of \$13,792 is budgeted for the SRTS program. There is no contribution from the General Fund.

Attachments: California Department of Transportation Authorization to Proceed.

On File With Clerk: Sonoma County Bicycle Coalition contract.

CLERK OF THE BOARD USE ONLY

Board Action (If other than "Requested")

Vote: