

<h1 style="margin: 0;">COUNTY OF SONOMA</h1> <h2 style="margin: 0;">AGENDA ITEM</h2> <h3 style="margin: 0;">SUMMARY REPORT</h3>	<p style="margin: 0;">Clerk of the Board Use Only</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Meeting Date</td> <td style="width: 50%; border: none;">Held Until</td> </tr> <tr> <td style="border: none;">___/___/___</td> <td style="border: none;">___/___/___</td> </tr> <tr> <td style="border: none;">Agenda Item No.</td> <td style="border: none;">Agenda Item No.</td> </tr> <tr> <td style="border: none;">_____</td> <td style="border: none;">_____</td> </tr> </table>	Meeting Date	Held Until	___/___/___	___/___/___	Agenda Item No.	Agenda Item No.	_____	_____
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Agenda Item No.	Agenda Item No.								
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Department: General Services	() 4/5 Vote Required
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Contact: Gene Clark	Phone: (707) 565-2010	Board Date: June 16, 2009	Deadline for Board Action:
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AGENDA SHORT TITLE:
PEST CONTROL SERVICES

REQUESTED BOARD ACTION:

Authorize the Purchasing Agent to execute a Blanket Purchase Order with Applied Pest Management, Inc. for pest control services effective July 1, 2009, through June 30, 2010, with the option to extend for two additional one-year periods, providing that extensions are agreeable to both parties.

CURRENT FISCAL YEAR FINANCIAL IMPACT			
<u>EXPENDITURES</u>		<u>ADD'L FUNDS REQUIRING BOARD APPROVAL</u>	
Estimated Cost	\$48,000	Contingencies (Fund Name:)	\$
Amount Budgeted	\$48,000	Unanticipated Revenue (Source:)	\$
Other Avail Approp (Explain Below)	\$	Other Transfer(s) (Source:)	\$
Additional Requested:	\$	Additional Funds Requested:	\$
Explanation (if required): Cost is subject to each department's respective use of this service.			

Prior Board Actions: None

Alternatives - Results of Non-Approval:
At this time the County does not have the staffing, licensing, materials or equipment to perform its own pest control program. Service would be discontinued until such time that an alternative solution, possibly at a higher cost, would be developed and implemented.

Background: (Bid Package and BPO are on file with Clerk of the Board.)

The proposed agreement will provide for routine pest control services, within County facilities and grounds. The County has the need for pest control services throughout its inventory of facilities countywide and currently does not have an internal pest control and extermination program. Currently, the County has a Blanket Purchase Order (BPO) established with three companies (Garden Plus, Applied Pest, and Clark Pest), which will expire June 2009. Based on the fact that the BPO's cumulative annual costs exceeds the Purchasing Agent's authority to contract for individual services and recognizing that a competitive procurement for these service may be economically beneficial, the Purchasing Department issued an RFP to solicit service proposals.

On February 27, 2009, the General Services Purchasing Division solicited proposals from twenty qualified vendors for pest control service. Six proposals were received and after evaluating the proposals, Applied Pest Management, Inc. of Vallejo, California was ranked the number one submittal. Proposals were ranked as follows:

1. Applied Pest Management, Inc. of Vallejo, CA
2. Pestmaster Services, Inc. of Bishop, CA
3. Clark Pest Control of Santa Rosa, CA
4. Garden Plus Pest Control of Santa Rosa, CA
5. The Hitmen Termite & Pest Control of Santa Rosa, CA
6. Vertex Pest Solutions of Valencia, CA

Applied Pest Management Inc. demonstrated a solid record of good service, best demonstrated the capabilities and resources required to perform the work, and provided reasonable and competitive pricing for the services requested. Selection criteria include:

- Overall Responsiveness & Compliance with the RFP
- Experience & ability to perform tasks as the RFP requires
- Qualifications, staffing and references
- An effective operating plan and service delivery strategy
- Competitive Cost structure
- Effective service management plan including timely monitoring and reporting of services to be delivered.

Based on the review and evaluation of the proposals submitted, staff determined that the proposal submitted by Applied Pest Management best meets the needs of the County. Applied Pest Management presented the most detailed Integrated Pest Management plan, had the lowest pricing structure overall, and is the only company with Eco-Wise Certification. They are currently providing a portion of the County's pest extermination services with a solid performance record.

Attachments:

On File With Clerk: Bid Package and BPO

CLERK OF THE BOARD USE ONLY

Board Action (If Other than "Requested")

Vote:

Funding:

Sufficient appropriations for this BPO are in the various user departments' budgets. Actual charges are subject to each department's respective use of the service.

Recommendation:

Authorize the Purchasing Agent to execute a Blanket Purchase Order with Applied Pest Management, Inc. for pest control services effective July 1, 2009, through June 30, 2010, with the option to extend for two additional one-year periods, providing that extensions are agreeable to both parties.