

**COUNTY OF SONOMA  
AGENDA ITEM  
SUMMARY REPORT**

**Clerk of the Board Use Only**  
Meeting Date  
\_\_/\_\_/\_\_  
Agenda Item No:  
\_\_\_\_\_

**Department: Community Development Commission**

**(X) 4/5 Vote Required**

**Contact:**  
Larry Cuneo

**Phone:**  
(707) 565-7511

**Board/Commission  
Date: 06/16/2009**

**Deadline for Board/Commission  
Action: June 23, 2009**

**AGENDA SHORT TITLE:**  
Budget Adjustments for FY 2008-2009

**REQUESTED BOARD/COMMISSION ACTION:**  
Concurrent resolution of the Sonoma County Board of Supervisors and the Sonoma County Community Development Commission (SCCDC) adjusting the budget for FY 2008-2009 in the amount of \$877,530 to reflect the changes in the current year operations (4/5 vote required).

**CURRENT FISCAL YEAR FINANCIAL IMPACT**

**EXPENDITURES**

**Estimated Cost**                 **\$877,530**

**Amount Budgeted**                 **\$**

**Other Avail Approp**                 **\$**  
**(Explain below)**

**Additional Requested:**     **\$877,530**

**Explanation (if required):**

**ADDNL. FUNDS REQUIRING BOARD APPROVAL**

**Contingencies**                         **\$**  
**(Fund Name: )**

**Unanticipated Revenue**             **\$877,530**  
**(Source: )**

**Other Transfer(s)**                     **\$**  
**(Source: )**

**Add'l Funds Requested:**     **\$877,530**

**Prior Board/Commission Action(s):**

August 19 2008: Board approved SCCDC's appropriation at \$62,454,859 as part of the County-wide budget approval process.

**Alternatives - Results of Non-Approval:**

If additional appropriations are not approved the SCCDC will not have appropriation authority to meet all of its obligations for the current fiscal year.

**Background**

The Sonoma County Community Development Commission participates in the County-wide annual budgeting process. Various projects develop or expand after the annual budget is approved. The SCCDC is requesting authorization to increase FY 2008-2009 appropriations in the amount of \$877,530 to accommodate the programs listed below. No additional funds are being requested from the Sonoma County General Fund. Appropriations for the Homeless Management Information Systems (HMIS) program are supported by a contribution collected from our nonprofit partners. Appropriations for the Mobilehome Rent Stabilization Ordinance Program are supported by fees collected from the participating cities and by fees paid by mobilehome park owners in the unincorporated areas. Use of HUD-authorized reserves supports the additional Housing Authority appropriations. New appropriations for Community Development Block Grant-Recovery Act (CDBG-R), Neighborhood Stabilization Program (NSP), and Homelessness Prevention and Rapid Re-housing Program (HPRP) will be supported by grant authority to apply "pre-award costs" toward administrative funds for each grant.

**Homeless Management Information System (HMIS)**

The HMIS is a system established by HUD to gather demographic information pertaining to homeless persons. A HUD mandated biennial count of homeless persons was conducted during FY 2008-2009. The count is an HMIS activity and was supported with resources provided by cities, nonprofit agencies, and a federal McKinney-Vento HMIS funding award to the SCCDC. City and nonprofit provided funds will be used to support the additional expenses. Appropriations were originally approved in the amount of \$167,552. The CDC is requesting that appropriations be increased \$68,108 to \$235,660.

**Mobilehome Rent Stabilization Program**

The SCCDC administers the County of Sonoma Mobilehome Park Space Rent Stabilization Ordinance for mobilehome parks in the unincorporated area, and also contracts with the cities of Cotati, Healdsburg, Petaluma, Sebastopol, and the Town of Windsor to provide administrative services for similar city-adopted ordinances. The volume and complexity of disputed mobilehome space rents increased during FY 2008-2009. More SCCDC staff and County Counsel time was needed than had been originally estimated. Appropriations were originally approved in the amount of \$79,400. The SCCDC is requesting that appropriations be increased by \$30,600 to \$110,000. The increase will be supported by fees collected from the cities and by fees paid by mobilehome park owners in the unincorporated area.

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**Attachments:**

Concurrent Resolution

**On File With Clerk:**

**CLERK OF THE BOARD USE ONLY**

**Board/Commission Action** (If other than "Requested")

**Vote:**

## **Background: (continued)**

### **Housing Assistance Program for SEIU Employees**

Sonoma County operates the Housing Assistance Program in coordination with the Service Employees International Union (SEIU) Local 1021. The Program offers housing-related loans to assist SEIU-represented employees afford housing in the County. County employees who work in SEIU job classifications have one penny (\$.01) per each hour of their employment paid into a Housing Assistance Fund. The County provides a dollar for dollar match for all employee deposits into the Fund. A joint labor/management Housing Assistance Committee (HAC) designs the loan programs and the SCCDC administers those programs.

The HAC expanded services by adding a housing repair loan option during late FY 2007-2008, and the dramatic changes in the residential real estate market have increased first-time homebuyer loan application and processing activity, thus requiring additional SCCDC staff time during FY 2008-2009. Appropriations were originally approved in the amount of \$50,000. The HAC approved the request to raise the administrative funding to the SCCDC from \$50,000 to \$75,000. The SCCDC is requesting that appropriations be increased by \$25,000 to \$75,000.

### **Housing Choice Voucher Program**

The Sonoma County Housing Authority provides rental assistance to over 2,940 households largely with funds from the Department of Housing and Urban Development (HUD). HUD funds are administered on a calendar year basis, and are set by Congressional appropriation. The SCCDC estimates the award at the beginning of each fiscal year for development of its budget. This year, the level of subsidies required to assist households currently on the Section 8 Housing Choice Voucher and other programs is increasing as the agency's share of monthly rent increases in proportion to decreases in household incomes caused by reduced wages and benefit levels. The SCCDC is asking for an increase of appropriations of \$699,908 to cover its obligations under the Section 8 program. This amount will be taken from the Housing Authority Section 8 designated reserves.

### **Federal Stimulus Funds**

The SCCDC has recently been conditionally awarded funds for three federal stimulus programs. The SCCDC is requesting \$53,920 in appropriations for three new stimulus grant programs: \$13,400 for (CDBG-R), \$19,000 for NSP, and \$21,520 for HPRP to finance a variety of pre-award services, as permitted by HUD.