

**COUNTY OF SONOMA  
AGENDA ITEM  
SUMMARY REPORT**

**Clerk of the Board Use Only**  
**Meeting Date** / / **Held Until** / /  
**Agenda Item No:** \_\_\_\_\_ **Agenda Item No:** \_\_\_\_\_

**Department:** Sheriff – Coroner

( ) **4/5 Vote Required**

**Contact:**  
Captain Farmer

**Phone:**  
(707) 565-1119

**Board Date:**  
5/12/09

**Deadline for Board Action:**

**AGENDA SHORT TITLE:** Equifax Letter of Agreement

**REQUESTED BOARD ACTION:**

Ratify the Sheriff’s action in entering into a Letter of Agreement with Equifax in the amount of \$32,000 for the provision of employee credit monitoring products for one year.

**CURRENT FISCAL YEAR FINANCIAL IMPACT**

**EXPENDITURES**

**ADD’L FUNDS REQUIRING BOARD**

**Estimated Cost** \$ 32,000

**Contingencies** \$  
(Fund Name:)

**Amount Budgeted** \$ 32,000

**Unanticipated Revenue** \$  
(Source:)

**Other Avail Approp.** \$  
(Explain below)

**Other Transfer(s)** \$  
(Source:)

**Additional Requested:** \$ 0

**Add’l Funds Requested:** \$

**Explanation (if required):** The Sheriff has prioritized spending in the Sheriff’s Administration budget index to cover this unanticipated expenditure need.

**Prior Board Action(s):**  
None

**Alternatives - Results of Non-Approval:**

**Background:** (On file w/Clerk : Letter of Agreement for Subsidized Provision of Equifax Credit Monitoring Products)

The Sheriff's Department, along with eight other local law enforcement and emergency dispatch agencies, share a Computer Aided Dispatch (CAD) and Records Management System (RMS) as members of the Sonoma County Public Safety Consortium (SCPSC). The SCPSC contracts with Intergraph Public Safety (IPS), a private third party vendor, for the provision of system software. Both the CAD and the RMS systems require employee information to be maintained in the data base for their basic operation (e.g. identifying who is working, assigning patrol units to calls for service, etc.). This identification data consists of personnel names and identification numbers, and must be on each mobile data computer (MDC) hard drive in every vehicle using the system. This employee data is housed in a separate employee module within the IPS software package. The Sheriff's Department uses this employee module as its main employee data base to store all personal data for its employees. The Sheriff's data base includes employee information such as data of birth, home address, next of kin, and other like information. The IPS software employee module has been used by the Department as its main employee data base for over five years.

On February 22, 2009, four mobile data computers were stolen from Santa Rosa Police Department (SRPD) patrol vehicles located at the City of Santa Rosa Corporation Yard. Approximately one week after the thefts, Sheriff's Department Information Technology (IT) staff searched a mobile computer in order to determine exactly what type of information was contained in the stolen computers. It was this examination that lead to the discovery that the software

**Attachments:**

**On File With Clerk:**

Letter of Agreement for Subsidized Provision of Equifax Credit Monitoring Products

**CLERK OF THE BOARD USE ONLY**

**Board Action** (If other than "Requested")

**Vote:**

**Background:** (Continued)

vendor, IPS, had downloaded the entire Department employee module onto the hard drives of each of the mobile computers, rather than just the names and ID numbers that are necessary to run the mobile system. The Sheriff's Department immediately contacted the SRPD and a joint investigation began. Sheriff's detectives and other staff have conducted over 20 probation and parole searches, served 2 search warrants, and have spent 240 regular hours and 179 overtime hours working to locate the stolen computers. Unfortunately, the stolen computers have not yet been located. During this same time Sheriff IT staff and County ISD staff built and implemented a computer script to remove unnecessary personnel data from all SCPSC computer hardware currently in possession of law enforcement.

Once the criminal investigation began and it was determined the hard drives could be accessed by the thieves, Sheriff Cogbill announced to Department employees that their personal information had been compromised. Unfortunately, upon learning this information the Press Democrat immediately chose to make the stolen information a front page story, thus alerting the thieves to what they had actually stolen and potentially making it harder for law enforcement to find the computers and the thieves. To protect against a very real threat of identity theft, the Sheriff acted promptly in purchasing a credit monitoring service for current and former Department employees whose data was compromised. At the direction of the Sheriff, Department administrative staff negotiated a reasonable price for daily credit monitoring services for current and former employees with Equifax Consumer Services, LLC. Equifax was chosen after several companies were surveyed by phone regarding the products they offer and their pricing structure. It was determined that Equifax offered the product that best fit the Department's need and at the best price. In addition, the Sheriff's Department has experience with Equifax as it has provided applicant credit information used in the Department's employment background process. The Sheriff signed a Letter Agreement for Subsidized Provision of Equifax Credit Monitoring Products on March 11, 2009. The letter states that Equifax will provide the Sheriff's Department with 1,600 codes to be redeemed by employees to receive daily credit monitoring services at a cost to the Department of \$20 per code for a total of \$32,000. The services are good for one year from the date the employee registers with Equifax.

Therefore, the Sheriff requests that the Board ratify the Sheriff's action in entering into a Letter of Agreement with Equifax in the amount of \$32,000 for the provision of employee credit monitoring products for one year.