

**COUNTY OF SONOMA  
AGENDA ITEM  
SUMMARY REPORT**

**Clerk of the Board Use Only**  
**Meeting Date** / / **Held Until** / /  
**Agenda Item No:** \_\_\_\_\_ **Agenda Item No:** \_\_\_\_\_

**Department:** Community Development Commission

( ) **4/5 Vote Required**

**Contact:**  
Mark Krug

**Phone:**  
(707) 565-7509

**Board Date:**  
5/5/09

**Deadline for Board Action:**  
5/5/09

**AGENDA SHORT TITLE:**

SONOMA COUNTY CONSOLIDATED PLAN ACTION PLAN: ONE-YEAR USE OF FUNDS FY 2009-2010.

**REQUESTED BOARD/COMMISSION ACTION:**

1. Concurrent Resolution of the Board of Supervisors and the Sonoma County Community Development Commission approving the Sonoma County Consolidated Plan Action Plan: One-Year Use of Funds FY 2009-2010 for the proposed use of Community Development Block Grant (CDBG), HOME Investment Partnerships, and Emergency Shelter Grants funds, making required certifications to the U.S. Department of Housing and Urban Development (HUD), and authorizing the Executive Director of Commission to execute HUD Funding Approval Grant Agreements and related agreements for the use of said funds.
2. Concurrent Resolution of the Board of Supervisors, the Sonoma County Community Development Commission and the Board of Directors of the South Park County Sanitation District authorizing the Executive Director of the Community Development Commission, the General Manager of the South Park County Sanitation District, and the Directors of the General Services and Regional Parks Departments to execute the standard CDBG Agreements and any subsequent amendments to the Agreements.

**CURRENT FISCAL YEAR FINANCIAL IMPACT**

**EXPENDITURES**

**Estimated Cost** \$

**Amount Budgeted** \$

**Other Avail Approp.** \$  
(Explain below)

**Additional Requested:** \$

**ADD'L FUNDS REQUIRING BOARD**

**Contingencies** \$  
(Fund Name:)

**Unanticipated Revenue** \$  
(Source:)

**Other Transfer(s)** \$  
(Source:)

**Add'l Funds Requested:** \$

**Explanation (if required):**

**Prior Board Action(s):**

04/26/05: Board approved Sonoma County Consolidated Plan 2005.

11/04/08: Board approved FY 09-10 CDBG, HOME and ESG Policies for the Action Plan: One Year Use of Funds FY 2009-2010.

**Alternatives - Results of Non-Approval:**

Failure to approve the Action Plan: One Year Use of Funds FY 2009-2010 for submission to HUD by 5/15/09 will result in a delay of the program year.

**Background:** (On File with Clerk: 1) Draft Sonoma County Consolidated Plan Action Plan: One Year Use of Funds FY 2009-2010; 2) FY 2009-2010 Action Plan Staff Report; and 3) FY 2009-2010 Consolidated Plan Proposals)

The U.S. Department of Housing and Urban Development (HUD) has not yet notified Sonoma County of the final allocations for the FY 2009-2010 Community Development Block Grant (CDBG), HOME Investment Partnerships Act (HOME), and Emergency Shelter Grants (ESG) programs. For purposes of making recommendations to the Board of Supervisors for funding awards for local projects to be funded under these programs, the Community Development Committee (CDC) and the Technical Advisory Committee (TAC) used estimated funding levels, calculated at 95% of current year allocations, of \$1,870,000 for CDBG, \$1,066,000 for HOME, and \$83,840 for ESG, and included recommendations for adjustments to the awards when final allocations are known.

**CONSOLIDATED PLAN 2005 PROCESS TO DATE:**

The Board approved the Sonoma County Consolidated Plan 2005 on April 26, 2005. On November 4, 2008, the Board adopted the Policies and Procedures for the Action Plan: One Year Use of Funds FY 2009-2010, which defined the way in which proposals would be selected, the specific objectives and criteria that would be used to review proposals, the deadline dates, and the roles of the various review bodies.

All of the Action Plan: One Year Use of Funds FY 2009-2010 proposals were due at the Commission office on January 9, 2009. Each City/Town Council prioritized City/Town CDBG projects prior to submission to the Commission office on January 9, 2009.

The Community Development Committee held a public hearing on March 10, 2009 to review and discuss all proposals submitted for HOME and CDBG/ESG funding, except City/Town CDBG non-public service proposals. The Community Development Committee is comprised of one representative of each supervisorial district and two Housing Authority tenant representatives. A designee of the Director of the Human Services Department serves as an ex officio representative on the Committee. The Community Development Committee reviewed project requests totaling \$3,117,451. All agencies that submitted proposals were present at the public hearing.

The Technical Advisory Committee (TAC), comprised of an appointee from each of the seven participating jurisdictions, held a public hearing on March 16, 2009 to review and discuss all requests for CDBG funds for non-public service proposals located within the incorporated City/Town boundaries. The TAC reviewed project requests totaling \$1,096,500. All City/Town representatives, and all agencies that submitted City/Town proposals, were present at the public hearing.

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- Attachments:**
1. Concurrent Resolutions (2)
  2. Action Plan: One Year Use of funds FY 2009-2010 Executive Summary
  3. Community Development Committee and TAC Summary of Funding Recommendations

**On File With Clerk:**

1. Draft Sonoma County Consolidated Plan Action Plan: One Year Use of Funds FY 2009-2010
2. FY 2009-2010 Action Plan Staff Report
3. FY 2009-2010 Consolidated Plan Proposals

**CLERK OF THE BOARD USE ONLY**

**Board Action** (If other than "Requested")

**Vote:**

**Background:** (Continued)

The Community Development Committee and the TAC made recommendations on project selection and funding levels. The recommendations total \$1,528,898 for CDBG/ESG and \$959,400 for HOME (estimated allocations less administrative funds). The Committees also made recommendations for adjustments to grant awards to be calculated after Sonoma County receives final CDBG, ESG, and HOME allocation figures from HUD. CDC staff will update allocation information when final amounts are determined by HUD and the Board will use updated figures for final funding decisions if received prior to May 5th. If allocation amounts are not received prior to May 5<sup>th</sup>, the Board will make funding decisions based on the estimates listed above, and will provide staff direction regarding adjustments to be made to funding for specific projects upon receipt of this information.

The Community Development Committee and TAC made no recommendations for use of 2.5% of the CDBG allocation (estimated at \$46,750), which is reserved for possible adjustments of final award amounts by the Board of Supervisors. The Board may allocate these funds to any eligible proposal received for CDBG funding.

Pursuant to local Funding Policies, CDBG program income/reprogrammed funds derived from incorporated area projects will be reallocated to housing rehabilitation projects within the incorporated jurisdictions, and CDBG program income/reprogrammed funds derived from unincorporated projects will be reallocated to housing rehabilitation projects within the unincorporated County.

Notification of recommended project funding was published in The Press Democrat on March 31, 2009, with an invitation for public comment, and was also sent to over one hundred persons/agencies who have requested to be on the Consolidated Plan mailing list. In addition, English and Spanish versions of the notice were sent to twenty-three posting sites likely to be frequented by lower-income persons. A public service announcement regarding the Consolidated Plan Summary was submitted to 12 local radio and 2 local television stations, including two Spanish language radio stations. The draft Action Plan: One Year Use of Funds FY 2009-2010 including the funding recommendations was made available at three locations from March 31, 2009 through April 30, 2009 for a 30-day comment period.

Any public comments received during that period, and any public comments heard at the May 5, 2009 Board meeting, will be included as a part of the Action Plan: One Year Use of Funds FY 2009-2010 and will be considered prior to the submission of the plan to HUD.

**APPROVAL OF PROPOSED USE OF FUNDS:**

The proposals recommended by the Community Development Committee and the TAC reflect the specific objectives set forth in the Consolidated Plan 2005. The first attached Concurrent Resolution approves the Action Plan: One Year Use of Funds FY 2009-2010 and authorizes the execution of Standard Form 424 (Application for Federal Assistance), the required HUD Certifications, and related project-specific agreements required to receive and expend said funds. Attached is an Action Plan Executive Summary. Provided under separate cover are the draft Sonoma County Consolidated Plan Action Plan: One Year Use of Funds FY 2009-2010 (including Community Development Committee and TAC recommendations, SF-424 form and HUD certifications), a Staff Report, and funding proposals.

The second attached Concurrent Resolution authorizes the Executive Director of the Community Development Commission and the Directors of the South Park County Sanitation District, General Services, and Regional Parks Departments to execute FY 2009-2010 Community Development Block Grant (CDBG) Agreements and any subsequent amendments to the Agreements.