

**COUNTY OF SONOMA  
AGENDA ITEM  
SUMMARY REPORT**

Clerk of the Board Use Only

Meeting Date

Held Until

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Agenda Item No:

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Agenda Item No:

**Department:** Probation

**(X ) 4/5 Vote Required**

**Contact:**  
Robert Ochs

**Phone:**  
(707) 565-2732

**Board Date:**  
04/28/09

**Deadline for Board Action:**

**AGENDA SHORT TITLE:**

Contract with the State of California-Department of Parks and Recreation

**REQUESTED BOARD ACTION:**

Authorize the Chief Probation Officer, or his designee, to execute two contracts, and any amendments or extensions that do not significantly change the contract content, between the Sonoma County Probation Department Camp/Supervised Adult Crew program and the State of California Department of Parks and Recreation in the amount of \$354,320 and \$135,110 for the construction and installation of eight cabins at Clearlake State Park and the installation of three cabins at Bothe-Napa State Park.

Resolution of the Board of Supervisors, County of Sonoma authorizing budgetary adjustments to the 2008-09 final budget for the Probation Department, in the amount of \$489,430, requiring 4/5 vote.

**CURRENT FISCAL YEAR FINANCIAL IMPACT**

**EXPENDITURES**

**ADD'L FUNDS REQUIRING BOARD APPROVAL**

**Estimated Cost**

\$489,430

**Contingencies**  
(Fund Name:)

**Amount Budgeted**

\$0

**Unanticipated Revenue**

\$489,430

(Source: California Department of Parks And Recreation)

**Other Avail Approp**  
(Explain below)

**Other Transfer(s)**  
(Source:)

**Additional Requested:**

\$489,430

**Add'l Funds Requested:**

\$489,430

**Explanation (if required):**

**Prior Board Action(s):**

- 01/27/09 Resolution authorized SAC to execute a contract with the California Department of Parks and Recreation in the amount of \$141,000.
- 01/06/09 Resolution authorized SAC to execute a contract with the California Department of Parks and Recreation in the amount of \$365,477.
- 12/09/08 Resolution authorized SAC to execute a contract with the California Department of Parks and Recreation in the amount of \$150,000.
- 08/26/08 Resolution authorized SAC to execute a contract with the California Department of Parks and Recreation in the amount of \$289,557.

**Alternatives – Results of Non-Approval:**

Camp and SAC programs will not have the authority to complete this project.

**BACKGROUND:**

On December 9, 2008, the Board of Supervisors approved the annual endorsement of the contractual relationship with the State Parks Department for projects designed to benefit the State Parks system and the Probation Camp/Supervised Adult Crew (SAC) programs. Such action set contractual limits and allowed the Chief Probation Officer to enter into contracts up to \$25,000 for Camp projects and \$100,000 for Supervised Adult Crew projects without Board approval. Contracts exceeding these limitations require approval by the Board.

The Probation Department requests Board approval to enter into two contracts with the State of California, Department of Parks and Recreation for services to be provided by the SAC crew. These contracts in the amounts of \$354,320 and \$135,110 are for the construction and installation of eight cabins at Clearlake State Park and the installation of three cabins at Bothe-Napa State Park.

The SAC program involves working with adult offenders to complete various projects for State Parks and Public Works, as an alternative sentencing option to jail. The program allows offenders to pay restitution to the community, offsetting their debt to society in a responsible, productive manner. Additionally, the program allows other governmental departments to complete projects efficiently, saving both time and resources. For these reasons, the Probation Department believes this contract will benefit both State Parks as well as the SAC program.

**Requested Board Action:**

Approval of two contracts to provide SAC crew services to the State Department of Parks and Recreation for a total amount of \$489,430.

**Attachments:** (1) Resolution authorizing a budgetary adjustment to the 2008-09 final budget.

**On File With Clerk:** Agreement C08K0110 – Clearlake State Park  
Agreement C08K0109 – Napa Valley State Park

**CLERK OF THE BOARD USE ONLY**

**Board Action** (If other than "Requested")

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**Vote:**

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