

COUNTY OF SONOMA AGENDA ITEM SUMMARY REPORT			Clerk of the Board Use Only Meeting Date Held Until ___/___/___ ___/___/___ Agenda Item No. Agenda Item No. _____ _____	
Department: General Services			() 4/5 Vote Required	
Contact: Gene Clark	Phone: (707)565-2010	Board Date: April 7, 2009	Deadline for Board Action:	
AGENDA SHORT TITLE: WATER QUALITY TESTING/SAMPLING SERVICE REQUESTED BOARD ACTION: Authorize the Purchasing Agent to execute a one (1) year agreement, with the option of two (2) one-year renewals with Alpha Analytical Laboratories, for soil, drinking, and wastewater laboratory testing/monitoring services effective April 7, 2009 through April 6, 2010.				
CURRENT FISCAL YEAR FINANCIAL IMPACT				
<u>EXPENDITURES</u> Estimated Cost \$ 72,529 Amount Budgeted \$ 72,529 Other Avail Approp \$ (Explain Below)			<u>ADD'L FUNDS REQUIRING BOARD APPROVAL</u> Contingencies \$ (Fund Name:) Unanticipated Revenue \$ (Source:) Other Transfer(s) \$ (Source:)	
Additional Requested: \$			Additional Funds Requested: \$	
Explanation (if required): Actual amount is dependent upon the perspective department's usage.				
Prior Board Action(s): 01-24-06: Board approved the agreements with Alpha Analytical Laboratories as primary contractor and BC Laboratories as secondary contractor for water quality testing and sampling services.				
Alternatives - Results of Non-Approval: No viable alternative. The County is required by state and federal laws to perform laboratory testing. Non-approval would result in noncompliance with state and federal laws.				

Background: (RFP and Bid Package are on File with Clerk of the Board)

The proposed agreement will provide required laboratory testing and monitoring services for water quality control for the Department of Transportation and Public Works (Refuse Operations) and other County departments as needed. Federal and State laws require the County to perform laboratory testing on drinking and ground water.

The General Services Department, Purchasing Division solicited proposals from 24 qualified contractors for this service. Proposal criteria included: Ability to perform services, experience and expertise, costs, references, range of services available and ability to meet state requirements. Three proposals were received and evaluated for quality of service, ability to provide required services, and overall price. The evaluation team was comprised of Transportation and Public Works and Purchasing staff. Proposals were ranked as follows:

1. Alpha Analytical of Ukiah, CA
2. Delta Environmental Lab of Benicia, CA
3. Analytical Sciences of Petaluma, CA

Alpha Analytical of Ukiah, CA, ranked number one (1) in the evaluation process. Alpha Analytical has landfill environment experience, the ability to perform all services required, and a solid record of good service validated by favorable reference checks. Alpha is the incumbent contractor currently performing lab services for the County of Sonoma.

Delta Environmental Lab of Benicia, CA, ranked number two (2) in the evaluation process. Delta's proposed annual cost is lower than Alpha Analytical by \$33,108. Although the costs are lower, Delta's references did not validate their ability to perform all of the services required. As costs are not the sole decision making criteria made within the RFP process, the evaluation committee determined the best value to the County would be to award to Alpha Analytical.

Analytical Sciences ranked 3rd in comparison to Alpha Analytical and Delta Environmental in the review process and were higher in price overall.

Attachments:

On File With Clerk: RFP and Bid Package

CLERK OF THE BOARD USE ONLY

Board Action (If Other than "Requested")	Vote:

Costs as submitted by Proposers:

Alpha Analytical	\$290,156
Delta	\$257,048
Analytical Sciences	\$563,920

Funding:

Funding is predominantly available in the Transportation and Public Works budget. Actual charges are subject to each department's respective use of the service.

Recommended Board Action:

Authorize the Purchasing Agent to execute a one (1) year agreement, with the option for two (2) one-year renewals with Alpha Analytical Laboratories, for soil, drinking, and wastewater laboratory testing/monitoring services effective April 7, 2009 through April 6, 2010.