

**COUNTY OF SONOMA  
AGENDA ITEM  
SUMMARY REPORT**

**Clerk of the Board Use Only**  
**Meeting Date**                      **Held Until**  
 \_\_\_/\_\_\_/\_\_\_                              \_\_\_/\_\_\_/\_\_\_  
**Agenda Item No:**                      **Agenda Item No:**  
 \_\_\_\_\_

Department: Permit and Resource Management  
 Department

( √ ) 4/5 Vote Required

Contact:  
 Nathan Quarles

Phone:  
 (707)565-3507

Board Date:  
 April 7, 2009

Deadline for Board Action:

**AGENDA SHORT TITLE:** Agreement between Graton Community Services District and the County of Sonoma.

**REQUESTED BOARD ACTION:** Approve the agreement between Graton Community Services District and the County of Sonoma for review of sanitation developments.

**CURRENT FISCAL YEAR FINANCIAL IMPACT**

**EXPENDITURES**

**ADD'L FUNDS REQUIRING BOARD APPROVAL**

**Estimated Cost**                      \$

**Contingencies**                      \$  
 (Fund Name:                      )

**Amount Budgeted**                      \$

**Unanticipated Revenue**                      \$  
 (Source:                      )

**Other Avail Approp**                      \$  
 (Explain below)

**Other Transfer(s)**                      \$  
 (Source:                      )

**Additional Requested:**                      \$

**Add'l Funds Requested:**                      \$

**Explanation (if required):**

**Prior Board Action(s):** None

**Alternatives - Results of Non-Approval:** Without an approved agreement, the County will not have the authority to provide development reviews for sanitation services to Graton Community Services District.

**Background:**

**On file with the Clerk:** Seven original agreements.

The Graton Community Services District (hereinafter "District") participated in a reorganization that took effect beginning July 1, 2004 that transferred the duties associated with its sanitary sewer enterprise from the previous owner, Sonoma County Water Agency (SCWA), to the District. This transfer took place because the District wished to own and operate the sanitation enterprise in order to control operational costs and thereby maintain or reduce sewer rates in the community of Graton. The sanitation enterprise includes administration, maintenance, and operation of the sanitation collection, treatment, and disposal system.

The District and SCWA entered into an agreement for operational and administrative assistance during transition following transfer of assets including the sanitation collection, treatment, and disposal system and liabilities of the sanitation enterprise. This transition agreement reflected the fact that Sonoma County Permit Resource and Management Department (PRMD) had provided development review services to SCWA under a prior agreement and that PRMD would continue to provide those services to the District during the term of the transition.

Since PRMD has the necessary resources and infrastructure to provide these services, the District wishes to obtain sanitation development review services from PRMD beyond the period of the transition agreement, as requested in a letter to PRMD staff dated June 28, 2005. The interests of both the County and the District are best served by this Agreement for the orderly processing of development review activities.

PRMD and the District will provide services as described in Exhibit "A" of the scope of work of the agreement. The District shall cooperate with PRMD staff in the performance of all work related to this agreement.

As compensation for services performed under this agreement the County shall retain certain fees paid by applicants, with other fees to be remitted by the County to the District. Fees to be retained by the County include permit processing fees, plan check fees, record drawing fees, construction inspection fees, and map fees. These retained fees will fully cover the cost of PRMD staff work under this agreement. Fees to be remitted to the District include connection fees and sewer service charges, and penalties for non-compliance with District requirements.

**Attachments:**

Resolution

**On File With Clerk:** Seven original agreements for signatures.

**CLERK OF THE BOARD USE ONLY**

**Board Action** (If other than "Requested")

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**Vote:**