

**SONOMA COUNTY DISTRICT ATTORNEY
VERTICAL PROSECUTION PROGRAM**

**AUDIT REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2007**

California Office of Emergency Services Grant No. VB06040490

**SONOMA COUNTY DISTRICT ATTORNEY
VERTICAL PROSECUTION PROGRAM**

**Audit Report
For the Fiscal Year Ended
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RODNEY A. DOLE
AUDITOR-CONTROLLER
TREASURER -TAX COLLECTOR



DONNA M. DUNK
ASSISTANT
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ROBERT BOITANO
ASSISTANT
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PAM JOHNSTON
ASSISTANT
TAX COLLECTOR / AUDITOR

District Attorney Stephan R. Passalacqua
Sonoma County District Attorney's Office
600 Administration Drive, Suite 212-J
Santa Rosa, CA 95403

Auditor-Controller's Report

We have audited the accompanying financial statement which summarize reported financial results and cash position of the California Office of Emergency Services (OES) Vertical Prosecution Program Grant No. VB06040490 awarded to the Sonoma County District Attorney's Office for the period July 1, 2006 to June 30, 2007. The financial reports are the responsibility of the Sonoma County District Attorney's Office. Our responsibility is to express an opinion on the financial reports based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and in accordance with certain provisions of the California Office of Emergency Services 2004 Recipient Handbook. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial reports are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial reports. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial reports presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying financial statement represents only the Sonoma County District Attorney's Office California Office of Emergency Services grant funds designated for the Vertical Prosecution Program and are not intended to present fairly the financial results of operations of the Sonoma County District Attorney's Office as a whole, in conformity with accounting principles generally accepted in the United State of America.

As described in Note II-B of the Notes to the Basic Financial Statement, the Auditor-Controller is mandated by various statutes within the California Government Code to perform certain accounting, auditing, and financial reporting functions. These activities, in themselves, necessarily impair the auditor's independence. However, we believe adequate safeguards and divisions of responsibility exist. We also believe that subject to this qualification, the information in the audit report can be relied upon.

In our opinion, except for the effects, if any, of the impairment to auditor independence, the accompanying financial statement presents fairly, in all material respects, the status of the Sonoma County District Attorney's Office California Office of Emergency Services Vertical Prosecution Program Grant No. VB06040490, as of June 30, 2007, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 28, 2008 on our consideration of the Sonoma County District Attorney's Office OES contracts' internal control over financial reporting and on our tests of their compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

This report is intended for the information and use of the management of the County of Sonoma and the State of California Office of Emergency Services and is not intended to be and should not be used by anyone other than the specified parties. However, this report is a matter of public record and its distribution is not limited.

Sonoma County Auditor-Controller

February 28, 2008

**SONOMA COUNTY DISTRICT ATTORNEY
VERTICAL PROSECUTION PROGRAM
Statement of Federal, State and County Cash
California Office of Emergency Services Grant No. VB06040490
From July 1, 2006 to June 30, 2007**

Cash Receipts

Federal	\$ -
State*	307,759
County	<u>-</u>
Total Receipts	<u>307,759</u>

Cash Disbursements

Federal	-
State	307,759
County	<u>3,657</u>
Total Disbursements	<u>311,416</u>

Cash Receipts Over/(Under)

Cash Disbursements at June 30, 2007	<u><u>\$ (3,657)</u></u>
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* The total State receipts reported by the subgrantee as of June 30, 2007 were \$210,067, with the 4th quarter/final requested amount of \$97,692 received October 26, 2007.

The accompanying notes are an integral part of this statement.

**SONOMA COUNTY DISTRICT ATTORNEY
VERTICAL PROSECUTION PROGRAM
Notes to the Basic Financial Statement
California Office of Emergency Services Grant No. VB06040490
June 30, 2007**

I. Summary of Significant Accounting Policies

A. The Reporting Entity and Grant Description

The Sonoma County District Attorney's Office is responsible for prosecution of public offenses in Sonoma County and institutes proceedings for the arrest of persons charged with public offenses, and attends and advises the County Grand Jury. The Vertical Prosecution Program is administered by the Sonoma County District Attorney's Office.

The California Office of Emergency Services Law Enforcement and Victims Services Division awarded a grant in the amount of \$316,079 to the Sonoma County District Attorney's Office Vertical Prosecution Program for the period July 1, 2006 to June 30, 2007. The Vertical Prosecution Program is located at the Sonoma County District Attorney's Office, 600 Administration Drive, Room 212-J, Santa Rosa, California.

The objectives of the Sonoma County District Attorney's Vertical Prosecution Program Unit include the prevention of sexual intercourse by adults with minors, teen pregnancies, transmission of sexually transmitted diseases, establishing paternity of children, and the reporting of criminal acts associated with unlawful sexual intercourse with a minor. Through the vertical prosecution of such unlawful acts, consequences are imposed on those who take advantage of the vulnerability of minors. Those consequences include imprisonment, establishment of paternity if children are born from the relationship of the victim and perpetrator, parenting classes, drug and alcohol counseling, and registration as a sex offender if warranted.

The objectives of the audit were to determine whether the grant funds have been received and expended in accordance with applicable laws, regulations and the grant agreement, and whether the financial reports submitted to the California Office of Emergency Services are presented fairly.

B. Measurement Focus, Basis of Accounting and Basis of Presentation

The accompanying financial reports have been prepared from the latest contract approved by the California Office of Emergency Services, the quarterly Report of Expenditures and Request for Funds, and the County of Sonoma records. These reports represent only the OES Vertical Prosecution Program Grant No. VB06040490 and are not intended to present fairly the financial position and results of operation of the Sonoma County District Attorney's Office as a whole, in conformity with accounting principles generally accepted in the United States of America.

SONOMA COUNTY DISTRICT ATTORNEY
VERTICAL PROSECUTION PROGRAM
Notes to the Basic Financial Statement
California Office of Emergency Services Grant No. VB06040490
June 30, 2007

Governmental funds are used to account for the Sonoma County District Attorney's Office activities. Governmental fund types use the flow of current financial resources as their measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available, and expenditures are generally recognized in the period in which they are incurred.

The California Office of Emergency Services Vertical Prosecution Program Grant No. VB06040490 receipts were accounted for in a separate account in the County of Sonoma accounting system. Program expenditures were accounted for by using account codes unique to this grant's activities.

II. General Comments

A. Program Expenditures in Excess of Funding

The Sonoma County District Attorney's total program costs for the Vertical Prosecution Program as of June 30, 2007 were \$311,416. Of this amount, \$307,759 was reimbursed by state funds through the OES Grant No. VB06040490. The \$3,657 balance (1.2% of total program costs) was expensed through the District Attorney's general operating fund since this portion of the total program costs exceeded the total OES grant funds awarded as of June 30, 2007. There was no match requirement for this grant.

B. Auditor Independence

As a result of "Amendment No. 3 - Auditor Independence" of *Government Auditing Standards* issued by the Comptroller General of the United States, new disclosures are needed. As required by various statutes within the California Government Code, County Auditor-Controllers are mandated to perform certain accounting, auditing, and financial reporting functions. These activities, in themselves, necessarily impair the auditor's independence. Specifically, "Auditors should not audit their own work or provide nonaudit services in situations where the amounts or services involved are significant or material to the subject matter of the audit." Although the office of the Auditor-Controller is statutorily obligated to maintain accounts of departments, districts or funds that are contained within the county treasury, we believe that adequate safeguards and divisions of responsibility exist. Therefore, we believe that subject to this qualification and disclosure, the reader can rely on the information contained in this report.

**SONOMA COUNTY DISTRICT ATTORNEY
VERTICAL PROSECUTION PROGRAM
Statement of Approved Budget to Expenditures Claimed
California Office of Emergency Services Grant No. VB06040490
From July 1, 2006 to June 30, 2007**

	Approved Expenditures		
	<u>Budget</u>	<u>Claimed</u>	<u>Variance</u>
Program Funding			
Federal	\$ -	\$ -	\$ -
State	316,079	307,759	(8,320)
Local Match	-	-	-
	<u>316,079</u>	<u>307,759</u>	<u>(8,320)</u>
Total Funding	<u>316,079</u>	<u>307,759</u>	<u>(8,320)</u>
Program Expenditures			
Personnel Services	308,091	302,414	(5,677)
Operating Expenses	4,717	1,904	(2,813)
Equipment	3,271	3,441	170
	<u>316,079</u>	<u>307,759</u>	<u>(8,320)</u>
Total Costs	<u>\$ 316,079</u>	<u>\$ 307,759</u>	<u>\$ (8,320)</u>

The accompanying notes are an integral part of this statement.

**SONOMA COUNTY DISTRICT ATTORNEY
VERTICAL PROSECUTION PROGRAM
Statement of Costs Claimed, Accepted, and Recommended Disallowed
California Office of Emergency Services Grant No. VB06040490
From July 1, 2006 to June 30, 2007**

Category Classification	Costs			
	Costs Claimed	Audited Costs Accepted	Claimed Costs Questioned	Recommended For Disallowance
Personnel Services	\$ 302,414	302,414	\$ -	\$ -
Operating Expenses	1,904	1,904	-	-
Equipment	3,441	3,441	-	-
Totals	<u>\$ 307,759</u>	<u>\$ 307,759</u>	<u>\$ -</u>	<u>\$ -</u>

The accompanying notes are an integral part of this statement.

**SONOMA COUNTY DISTRICT ATTORNEY
VERTICAL PROSECUTION PROGRAM
Other Information
California Office of Emergency Services Grant No. VB06040490
June 30, 2007**

Findings and Recommendations

There were no significant findings or recommendations.

Exit Conference

The results of the audit were discussed in detail with representatives of the Sonoma County District Attorney's Office Vertical Prosecution Program.

RODNEY A. DOLE
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TREASURER -TAX COLLECTOR



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**Report on Compliance and on Internal Control over
Financial Reporting Based on an Audit of Financial Reports
Performed in Accordance with Government Auditing Standards**

We have audited the accompanying financial statement, which summarizes reported financial results and cash position of the California Office of Emergency Services Grant No. VB06040490 awarded to the Sonoma County District Attorney's Vertical Prosecution Program for the period July 1, 2006 to June 30, 2007 and have issued our report thereon dated February 28, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, and in accordance with certain provisions of the OES Grant Recipient Handbook.

Compliance

As part of obtaining reasonable assurance about whether the Sonoma County District Attorney's Office California Office of Emergency Services Grant No. VB06040490 financial reports are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial reports amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Sonoma County District Attorney's Office internal control over the California Office of Emergency Services Grant No. VB06040490 financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial reports and not to provide assurance on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements in amount that would be material in relation to the financial reports being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

This report is intended for the information and use of management, the Sonoma County Board of Supervisors, and the California Office of Emergency Services, and is not intended to be and should not be used by anyone other than these specified parties.

Sonoma County Auditor-Controller

February 28, 2008

