

County of Sonoma - Payroll Direct Deposit Application

Name _____
(Print Last Name, First Name) _____ 5-digit Employee ID Number _____

Primary Account	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
Bank Name _____		
<input type="checkbox"/> Start Direct Deposit	<input type="checkbox"/> Change Direct Deposit	<input type="checkbox"/> Stop Direct Deposit

2nd Account (Flat Amount)	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
Bank Name _____		
<input type="checkbox"/> Start Direct Deposit Amount \$ _____	<input type="checkbox"/> Stop Direct Deposit	
<input type="checkbox"/> Change Direct Deposit Amount \$ _____		

3rd Account (Flat Amount)	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
Bank Name _____		
<input type="checkbox"/> Start Direct Deposit Amount \$ _____	<input type="checkbox"/> Stop Direct Deposit	
<input type="checkbox"/> Change Direct Deposit Amount \$ _____		

4th Account (Flat Amount)	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
Bank Name _____		
<input type="checkbox"/> Start Direct Deposit Amount \$ _____	<input type="checkbox"/> Stop Direct Deposit	
<input type="checkbox"/> Change Direct Deposit Amount \$ _____		

Please attach a voided check or form letter from your bank. The attached form must include the bank routing number and account number.

Automatic Payroll Deposit or Stop Authorization
I hereby authorize the Auditor-Controller Treasurer-Tax Collector's office to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error to the above bank account and the depository as shown.

or
I hereby request that the direct deposit indicated above be discontinued effective on the first reimbursement date after receipt of this request.

Signature _____ Phone # _____ Date _____

I understand that I will receive one regular paycheck before direct deposit to my new account takes place.

Payroll Direct Deposit
It's faster, safer, more convenient and green

Primary Account Information
Bank Routing Number and Bank Account Number
Attach a voided check or a form from your bank here.

2nd Account Information
Bank Routing Number and Bank Account Number
Attach your account information form from your bank here.

3rd Account Information
Bank Routing Number and Bank Account Number
Attach your account information form from your bank here.

4th Account Information
Bank Routing Number and Bank Account Number
Attach your account information form from your bank here.