

County of Sonoma Countywide Cost Saving Ideas		<u>FOR OFFICIAL USE ONLY</u>
NAME OF ORGANIZATION CRA (ROV)		DATE RECEIVED
NAME OF PERSON SUBMITTING IDEA ROV STAFF	WORK PHONE #	EMAIL
TITLE OR SUBJECT OF COST SAVING IDEA Department & Countywide - Turn off copy machines when leaving for the day it's more energy efficient		
EXISTING CONDITION (if more space is needed, please summarize and attach additional sheet/s) We just let copy machine go into "sleep mode" when we leave in the evening.		
SUGGESTED COST SAVINGS IDEA (if more space is needed, please summarize and attach additional sheet/s) Even in "sleep mode" energy is used. Employees could turn on equipment in morning when they arrive (just like they do their computers) and it would still be ready to go in 5 minutes.		
BENEFITS OF IDEA (Cash savings, revenue, labor, space, service) (if more space is needed, please summarize and attach additional sheet/s) Should reduce energy consumption and save money.		
ISSUES (legal, costs, MOU, space) THAT COULD POTENTIALLY LIMIT IMPLEMENTATION OF THIS IDEA		

Send to _____, at CAO's office