

County of Sonoma
Countywide Cost Saving Ideas

FOR OFFICIAL USE ONLY

NAME OF ORGANIZATION

SONOMA COUNTY CLERKS OFFICE

DATE RECEIVED

02/06/2009

NAME OF PERSON SUBMITTING IDEA

WORK PHONE #

email

TITLE OR SUBJECT OF COST SAVING IDEA

OFFICE CLOSURE (MTO)

EXISTING CONDITION (if more space is needed, please summarize and attach additional sheet/s)

CLOSING DOWN OFFICE BETWEEN CHRISTMAS EVE AND NEW YEARS.

SUGGESTED COST SAVINGS IDEA (if more space is needed, please summarize and attach additional sheet/s)

IT IS A SLOW TIME OF THE YEAR. (IT HAS BEEN DONE BEFORE).

BENEFITS OF IDEA (Cash savings, revenue, labor, space, service) (if more space is needed, please summarize and attach additional sheet/s)

ISSUES (legal, costs, MOU, space) THAT COULD POTENTIALLY LIMIT IMPLEMENTATION OF THIS IDEA

Each submitted form will be posted on the HR website.

Send to Chris Thomas, at CAO's office