

County of Sonoma Countywide Cost Saving Ideas		<u>FOR OFFICIAL USE ONLY</u>
NAME OF ORGANIZATION ASSESSOR		DATE RECEIVED
NAME OF PERSON SUBMITTING IDEA	WORK PHONE #	email
TITLE OR SUBJECT OF COST SAVING IDEA MTO AT CHRISTMAS		
EXISTING CONDITION (if more space is needed, please summarize and attach additional sheet/s) 		
SUGGESTED COST SAVINGS IDEA (if more space is needed, please summarize and attach additional sheet/s) IT WORKED BEFORE		
BENEFITS OF IDEA (Cash savings, revenue, labor, space, service) (if more space is needed, please summarize and attach additional sheet/s) IT WORKED BEFORE		
ISSUES (legal, costs, MOU, space) THAT COULD POTENTIALLY LIMIT IMPLEMENTATION OF THIS IDEA SOME EMPLOYEES WOULD NOT BENEFIT FROM THE TIME OFF AT CHRISTMAS BUT COULD TAKE ADVANTAGE AT ANOTHER TIME.		

Each submitted form will be posted on the HR website.

Send to Chris Thomas, at CAO's office