

County of Sonoma <b>Countywide Cost Saving Ideas</b>		<u>FOR OFFICIAL USE ONLY</u>
NAME OF ORGANIZATION DEPARTMENT OF HEALTH SERVICES		DATE RECEIVED
NAME OF PERSON SUBMITTING IDEA	WORK PHONE #	EMAIL
TITLE OR SUBJECT OF COST SAVING IDEA Modified work schedules		
EXISTING CONDITION (if more space is needed, please summarize and attach additional sheet/s) Many offices open 5 days a week, 52 weeks a year, except holidays		
SUGGESTED COST SAVINGS IDEA (if more space is needed, please summarize and attach additional sheet/s) <ol style="list-style-type: none"> <li>1) take 1-2 weeks off without pay (e.g. Christmas week and a week mid-summer) and start reducing pay checks now. two weeks without pay would save about 4% of salaries.</li> <li>2) work 4 days a week, for 9 hours a day, and close on Fridays. Staff would be paid for 32-36 hours a week instead of 40. This would save 10 to 20% on salaries. This is a technique that Agilent used throughout their system. It should amount to a considerable sum. The Post Office is considering this, also.</li> </ol> <p>I believe a lot of people would prefer to give up something as part of a shared effort, rather than see individuals they work with have to lose their jobs, and people in the community have to lose services.</p>		
BENEFITS OF IDEA (Cash savings, revenue, labor, space, service) (if more space is needed, please summarize and attach additional sheet/s) <p>See above</p>		
ISSUES (legal, costs, MOU, space) THAT COULD POTENTIALLY LIMIT IMPLEMENTATION OF THIS IDEA		

Send to Chris Thomas, at CAO's office