

2006 BUSINESS PROPERTY STATEMENT



WITH INSTRUCTIONS FOR PREPARATION AND FILING

READ THE INSTRUCTIONS CAREFULLY BEFORE COMPLETING THE ENCLOSED BUSINESS PROPERTY STATEMENT

FILE THE ENCLOSED STATEMENT EARLY—AHEAD OF THE DEADLINE DATE OF APRIL 1ST.

THE ASSESSOR'S STAFF IS AVAILABLE TO ASSIST YOU AT OUR OFFICE, OR YOU CAN CALL US AT (707) 565-1330 OR TOLL FREE FROM SONOMA COUNTY 800-797-4707.

IF BUSINESS IS STILL IN OPERATION COMPLETE PAGES 1-4 OF BUSINESS PROPERTY STATEMENT ENCLOSED AND RETURN.

IF THE BUSINESS WAS SOLD OR CLOSED PRIOR TO JANUARY 1, 2006, COMPLETE THE INFORMATION BELOW AND RETURN THIS ENTIRE PAGE IN THE ENCLOSED ENVELOPE. FAILURE TO COMPLY MAY RESULT IN YOUR LIABILITY FOR PAYMENT OF 2006/2007 PROPERTY TAXES. THE INFORMATION REQUESTED BELOW IS MADE PURSUANT TO SEC. 441(d).

EVEE T. LEWIS
ASSESSOR, SONOMA COUNTY
Business Property Division
585 Fiscal Drive, Room 104F
Santa Rosa, California 95403-2872

NEW OWNER'S NAME _____

ADDRESS _____

DATE OF SALE/CLOSURE _____

SALES PRICE OF EQUIPMENT _____

IF NOT SOLD, WHAT HAPPENED TO THE ASSETS? _____

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing and all information hereon, including any accompanying statements or documents, is true, correct and complete to the best of my knowledge and belief.

Signed _____

Date _____ Home Telephone () _____

THIS STATEMENT IS SUBJECT TO AUDIT.

THIS STATEMENT IS NOT A PUBLIC DOCUMENT. THE INFORMATION DECLARED WILL BE HELD SECRET BY THE ASSESSOR.

IF ANY SITUATION EXISTS WHICH NECESSITATES A DEVIATION FROM TOTAL COST PER BOOKS AND RECORDS FULLY EXPLAIN ALL ADJUSTMENTS.

GENERAL INFORMATION REGARDING THE ENCLOSED STATEMENT

WHO MUST FILE PROPERTY STATEMENT The Revenue and Taxation Code of the State of California requires that every person upon request of the Assessor, shall file a written property statement. The mailing of this statement is deemed to be an official request to file a property statement with the Assessor. The Assessor provides forms and instructions detailing the information required to be furnished in the written statements. The statements shall be made, under penalty of perjury, to the Assessor in the County in which the property is taxable.

WHEN AND WHERE TO FILE The statement shall be filed with the Assessor between January 1 and 5 p.m. on the date shown on Page 1 of the statement. The postmark will govern the filing date for all mailed statements.

PERSONS OTHER THAN TAXPAYER FILING STATEMENT The assistance by another person in the preparation of this return does not in any manner eliminate or lessen the responsibility or accountability under the law of the taxpayer filing a true and correct return.

MULTIPLE LOCATIONS If you have personal property or conduct your business at several locations, it will be necessary for you to complete a separate statement for each such location. Additional forms may be obtained from the Assessor.

APPORTIONMENT TO LOCATIONS If your accounting system does not segregate the locations indicating values at each location, you may apply a percentage to each location but in no event in disagreement with the total value at all locations, as shown by your books of account.

CHANGES OF NAME, ADDRESS, OWNERSHIP, OR LOCATION OF PROPERTY If there has been any change or if you have moved to another location, circle the incorrect information and print the correct information.

WHAT PROPERTY IS NON-TAXABLE The following property should not be included in the statement inventory. Certain licensed vehicles-licensed trailers (special equipment which has a permit should be reported), Bank accounts, Stocks, Bonds, -Mortgages, Debentures, Money and Solvent credits.

IF I CLOSE MY BUSINESS You are not exempt from assessment merely because you have closed the business, either temporarily or permanently, unless all property has been disposed of prior to January 1. A statement shall be filed with the Assessor indicating the close and disposition of the property.

CAN I INCLUDE THIS ASSESSMENT WITH MY REAL PROPERTY Yes-by indicating this on line c Page No. 1

DOES MY VETERANS EXEMPTION APPLY TO PERSONAL PROPERTY Yes-if you have filed for a veterans exemption between the 1st of Jan. and 5:00 p.m. on Feb.15 and have not used the exemption elsewhere, you may request that it be applied. The claim for Veterans Exemption is a separate form which must be filed with the Assessor before Feb.15.

DETERMINATION OF REPORTED VALUES All figures shown on the statement should originate from the records of the company or individual. Any deviation from these amounts must be fully documented and explained.

ALL QUESTIONS MUST BE ANSWERED Each question requires an answer and the proper figure should be placed in the respective column designated or write the word "none" if applicable. Unanswered questions will cause delay in processing and necessitate the return of the statement to you.

AUDITING All property statements are subject to audit. Verification of value, location, and other pertinent data relative to the annual filing of your return will be periodically made. Any deficiencies found may be subject to a penalty of 25 percent of the value of the property.

PENALTIES The laws governing the filing, reporting, administration, and application of the property statement are conclusive. Penalties can be severe and the Assessor has no alternative than to apply the penalties outlined in the California Revenue and Taxation Code.

ASSISTANCE IS AVAILABLE The employees of the Assessor's department are available to further assist you at our offices at 585 Fiscal Dr., Room 104F, Monday through Friday. Telephone them at (707) 565-1330, if you have any questions in preparing your return.



**COUNTY OF SONOMA
BUSINESS PROPERTY STATEMENT**
DECLARATION OF COSTS AND OTHER RELATED PROPERTY INFORMATION
AS OF 12:01 A.M., JANUARY 1, 2006



EEVE T. LEWIS
ASSESSOR, SONOMA COUNTY
BUSINESS PROPERTY DIVISION
585 FISCAL DRIVE, ROOM 104F
SANTA ROSA, CALIFORNIA 95403-2872
707 565-1330

FILE RETURN BY APRIL 1, 2006

RETURN THIS ORIGINAL FORM. COPIES WILL NOT BE ACCEPTED.

NAME AND MAILING ADDRESS

(Make necessary corrections to the printed name and mailing address)

NOTE 1: New phone numbers

Business 707-565-1330
Within Sonoma Co. 800-797-4707

FAX 707-565-3317

NOTE 2: Please refer to our new office location.

LOCATION OF THE PROPERTY
(file a separate statement for each location)
STREET:
CITY:

PART I: GENERAL INFORMATION

COMPLETE (a) THRU (g)

a. Enter type of business: _____

b. Enter local telephone no. () _____ FAX no. () _____
E-Mail Address (optional) _____

c. Do you own the land at this business location? YES NO
If **yes**, is the name on your deed recorded as shown on this statement? YES NO

d. When did you start business at this location? DATE: _____
If your business name or location has changed from last year, enter the former name and/or location.

e. Enter location of general ledger and all related accounting records (include zip code): _____

f. Enter name and telephone number of authorized person to contact at location of accounting records: _____

g. During the period of January 1, 2005 through December 31, 2005:
(1) Has all or part of this real property been subject to a change in ownership? YES NO
(2) Are any related entities conducting business in the county? YES NO
If **yes**, provide name, mailing address, and locations: _____
(3) If you leased this real property, has it been the subject of a lease agreement for a period of 35 years or more (including options)? YES NO
(4) Did you acquire "control" through acquisition of stock or otherwise of a legal entity which owns real property in this county? YES NO
(5) Did another person or entity acquire "control" through acquisition of stock or otherwise of this corporation or entity? YES NO

PART II: DECLARATION OF PROPERTY BELONGING TO YOU (attach schedule for any adjustment to cost)	COST (omit cents) (see instructions)	ASSESSOR'S USE ONLY	
1. Supplies			
2. Equipment (From line 35)			
3. Equipment on lease, rent, or conditional sale to others (Attach Schedule)			
4. Bldgs., Bldg. Impr., and/or Leasehold Impr., Land Impr., Land (From line 71)			
5. Construction In Progress (Attach Schedule)			
6. Alternate Schedule A (See Instructions)			
7.			
8.			

PART III: DECLARATION OF PROPERTY BELONGING TO OTHERS – IF NONE WRITE "NONE"
(SPECIFY TYPE BY CODE NUMBER)

Report conditional sales contracts that are not leases on Schedule A

	Year of Acq.	Year of Mfg.	Description and Lease or Identification Number	Cost to Purchase New	Annual Rent
1. Leased equipment					
2. Lease-purchase option equipment					
3. Capitalized leased equipment					
4. Vending equipment					
5. Other businesses					
6. Government-owned property					
9. Lessor's name Mailing address					
10. Lessor's name Mailing address					

Tax Obligation: A. Lessor B. Lessee

DECLARATION BY ASSESSEE

Note: The following declaration must be completed and signed. If you do not do so, it may result in penalties.
I declare under penalty of perjury under the laws of the State of California that I have examined this property statement, including accompanying schedules, statements or other attachments, and to the best of my knowledge and belief it is true, correct, and complete and includes all property required to be reported which is owned, claimed, possessed, controlled, or managed by the person named as the assessee in this statement at 12:01 a.m. on January 1, 2006.

SIGNATURE OF ASSESSEE OR AUTHORIZED AGENT* _____ DATE _____

NAME OF ASSESSEE OR AUTHORIZED AGENT* (typed or printed) _____ TITLE _____

NAME OF LEGAL ENTITY (other than DBA) (typed or printed) _____ FEDERAL EMPLOYER ID NO. _____

PREPARER'S NAME AND ADDRESS (typed or printed) _____ TELEPHONE NO. _____ TITLE _____
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